

National Mental Health Commission

Annual Report 2012-2013



Australian Government
National Mental Health Commission

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National Mental Health Commission

Contact us

This Annual Report is available online at www.mentalhealthcommission.gov.au

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Australian Government
National Mental Health Commission

The Hon Peter Dutton MP
Minister for Health
Parliament House
CANBERRA ACT 2600

Dear Minister

I am pleased to present the Annual Report of the National Mental Health Commission for the period ending 30 June 2013.

This report has been prepared in accordance with the requirements of section 70 of the *Public Service Act 1999* and the *Requirements for Annual Reports for Departments, Executive Agencies and FMA Act Bodies* endorsed by the Joint Committee of Public Accounts and Audit in June 2013.

The report includes the Commission's audited financial statements as required by section 57 of the *Financial Management and Accountability Act 1997*.

I certify that I am satisfied that the Commission has in place appropriate fraud control mechanisms to meet the Commission's needs. A Fraud Control Plan has been developed to comply with the Commonwealth Fraud Control Guidelines.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Georgie Harman'.

Georgie Harman
Acting Chief Executive Officer
National Mental Health Commission
16 October 2013

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National Mental Health Commission

Starting with our mission and values...

...we will develop and value our people and effectively use our resources...

...to let Australians know how mental health and suicide prevention systems are performing through credible, independent reports and advice and effective collaborations...

Our mission

To give mental health and suicide prevention national attention, influence reform and help people live contributing lives by reporting, advising and collaborating.

Our values

- We value people
- We value leadership that makes a difference
- We value truth, accountability and independence
- We value collaboration

Our resources

Commissioners

- develop as a group that holds itself to account, acts independently and with purpose
- develop a culture where people work across teams but have a sense of their own contribution

Staff

- attract and retain a committed, skilled, motivated and responsive staff who achieve results

Partners

- collaborate to influence change and improvement, and maximise effort and resources

Good governance and management

- prioritise and maximise our use of resources

Our work

The Commission will contribute to improving outcomes for people with a lived experience of mental health issues, their families, carers and other support people. Through an independent, system-wide accountability, reporting and advisory role, and through high profile, cross sectoral leadership and collaboration the Commission will:

- monitor, evaluate and independently report on the performance of the systems that support Australians with a lived experience of mental health issues. Central to this will be developing, managing and publishing an

annual National Report Card on Mental Health and Suicide Prevention

- develop, collate and analyse data and reports from other sources, including Commonwealth agencies and internationally, with a particular focus on ensuring a cross-sectoral perspective to mental health reform
- engage people with a lived experience of mental health issues, their families and other support people in our work
- provide independent policy advice to government in consultation with others
- build relationships and partner with stakeholders to leverage effort including: service providers, peak community and professional bodies, other commissions, government agencies, researchers, academics and state and territory governments
- produce key operational documents including a Three Year Strategic Plan, a 12 month Work Plan, a Participation and Engagement Framework and a Communications Strategy.

...to improve the mental health and wellbeing of people, families, communities and help people to live contributing lives...

Our goals

- ensure mental health and wellbeing continues to be a national priority
- increase accountability and transparency through credible and useful public reporting and advice, informed by collaboration
- provide leadership and information that helps to empower people with lived experience, their families and support people
- work with others to influence decision-making, set goals and transform systems and supports to improve people's lives.

... leading to our vision.

Our vision

All people in Australia achieve the best possible mental health and wellbeing.

Commissioner Janet Meagher puts it very simply:

“People with mental health problems want the same things as everyone else. Even the most disadvantaged should be able to lead a contributing life. This can mean many things. It can mean a fulfilling life enriched with close connections to family and friends, good health and wellbeing to allow those connections to be enjoyed, having something to do each day that provides meaning and purpose – whether it be a job, supporting others or volunteering – and a home to live in, free from financial stress and uncertainty”.

About the Commission

The National Mental Health Commission (the Commission) was established on 1 January 2012 by order of the Governor-General as an independent executive agency under the *Public Service Act 1999* and operates in accordance with the *Financial Management and Accountability Act 1997*. As at 30 June 2013, the Commission was located in the Prime Minister's portfolio and reported directly to the Prime Minister. The former Minister Assisting the Prime Minister on Mental Health Reform had day-to-day oversight of the Commission.

Following the September 2013 federal election the Commission now reports to the Minister for Health. The Commission remains an independent executive agency in the Health portfolio.

The Commission has been tasked by the new Government to conduct a comprehensive review of the mental health system – a major new piece of work that we look forward to carrying out to improve outcomes for people.

The Commission takes a whole-of-life and cross-government approach to its work, reporting, advising and collaborating in the wide range of policy and program areas that enable people and families to live contributing lives.

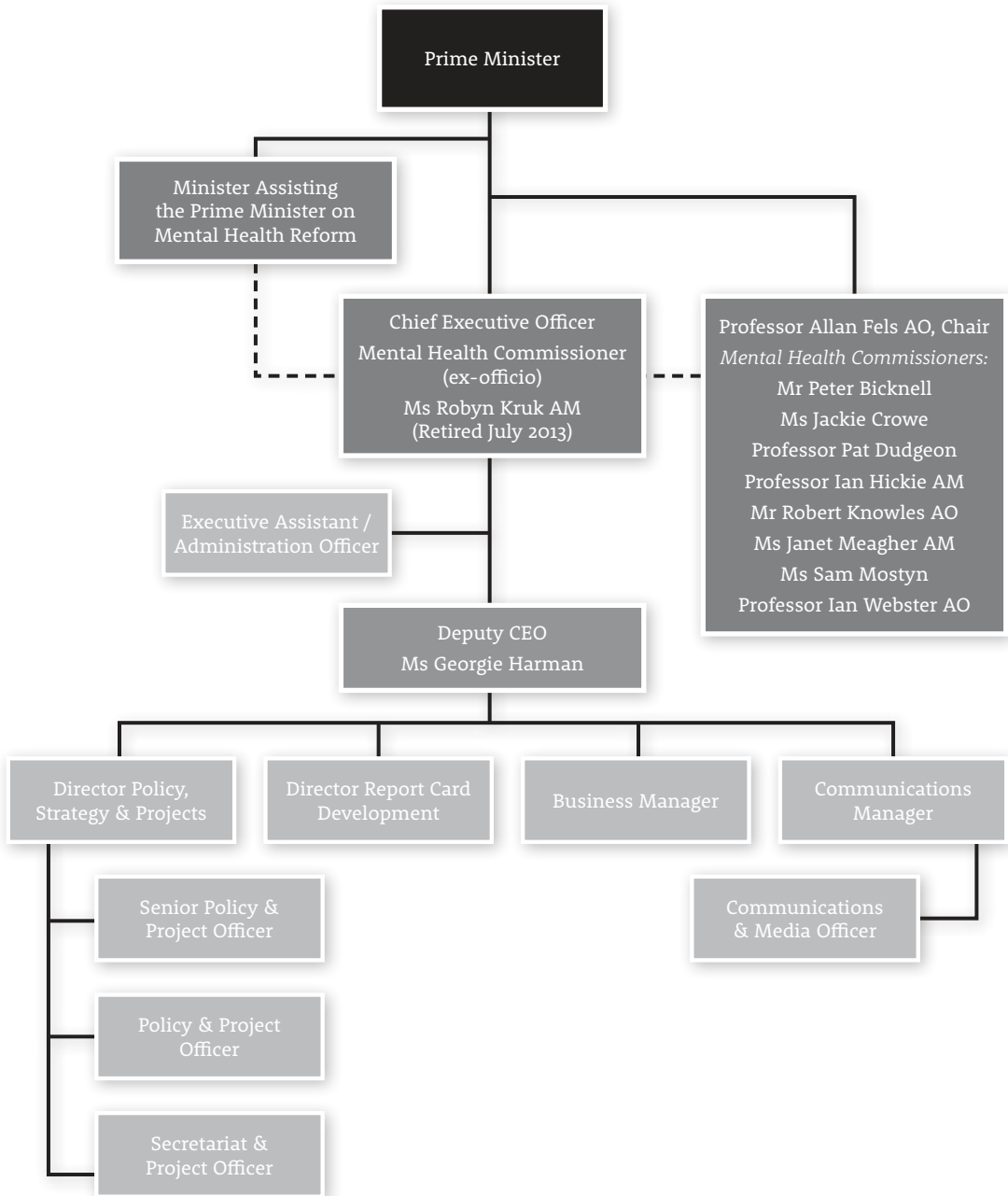
The Chair and Commissioners, who bring a range of expertise and perspectives, reflect the evidence they gather from the community, research and data. They are committed to giving an independent view of system performance and a voice to the experiences of people living with mental health difficulties or suicide risk and their families and support people. The Commission looks at the range of things that promote good mental health, prevent mental health difficulties and aid recovery using three key strategies:

Reporting: The Commission produces an annual National Report Card on Mental Health and Suicide Prevention (the Report Card), informing Australians of where we are doing well and where we need to do better in mental health. As well as looking at the facts and figures, the report card tells the real and everyday experiences of Australians.

Advising: The Commission uses reports, relationships and influence to give honest and independent advice on where and how Australia can better support people with a lived experience of mental health difficulties and their families and support people.

Collaborating: The Commission encourages more collaborative ways of working and works with others from all sectors to influence positive change.

Organisational structure as at 30 June 2013



Note: Reporting structures have changed as a result of Machinery of Government arrangements announced in September 2013.

Acting Chief Executive Officer's statement

Not long after the Commission was established in early 2012, it became clear at our first consultation roundtables to inform the Report Card that we had about an 18-month window to demonstrate to the community and the sector that we are serious about influencing positive change, notwithstanding the inherent complexity of the issues.

Our stakeholders have urged the Commission to be bold and ambitious, and to engage well, but to also distinguish our unique role and priorities and not overstretch by trying to do too much, particularly given our size. Eighteen months down the track, reflecting on what we have achieved so far therefore feels timely.

From its very beginning, the Commission made a commitment that the voices and lived experiences of people with mental health issues, their families and support people would be at the heart of everything we do. All of our formal and informal stakeholder engagements have been built around this, because hearing and conveying through our work the real and everyday experiences and perspectives of people, supported by other forms of evidence, must drive our findings and recommendations for change. The Commission has shared first-hand accounts, via reports, videos and case studies, and recognised the important contribution that people with lived experience, their families and support people make to our work through our *Paid Participation Policy*. The National Contributing Life Project has made great strides in piloting ways to “hardwire” these everyday experiences into our ongoing reporting.

An obvious highlight of 2012-13 was the release of *A Contributing Life: the 2012 National Report Card on Mental Health and Suicide Prevention*. The first Report Card is different to previous national reports about mental health because it has been built around the first-hand accounts of people, bringing the issues and the data to life. We have been told that the Contributing Life framework – while not necessarily new – brings a whole-of-life perspective to bear, has resonated and is being used by others across many sectors in their policy-making, planning and advocacy. It has also contributed to growing media reporting on mental health from human perspectives, reinforcing that mental health is a community issue and every family has its own story.

Our focus has been on promoting the idea of ‘A Contributing Life’ – whatever that means for each person – and influencing the conversations the community, governments and the sector have about mental health reform and the actions they take. The first Report Card underlines that good mental health and recovery from mental illness does not only rely on access to effective mental health and health care and treatment. People also need a stable home, something meaningful to do, something to look forward to, strong connections to family, community and culture and have preventive supports available. When mental health is viewed this way it is clear that no one level of government or government department can be responsible for it. This underlines the significance of the Commission operating as an independent agency that takes a whole-of-life perspective and why the Commissioners believe that mental health must remain a priority for the Council of Australian Governments (COAG).

Another important outcome has been identifying shared commitments and opportunities for collaboration which have resulted in stronger networks within Australia and internationally. A meeting of Australian and international commissions in Sydney in March 2013 resulted in a commitment for us to work within our own jurisdictions and together to leverage effort in some priority areas, including Indigenous social and emotional wellbeing. The Mentally Healthy Workplace Alliance, a new Australian coalition of business, government and mental health sector leaders, will provide businesses with practical tools and advice to help them create mentally healthy workplaces. Another project is looking at best practice in reducing and eliminating the seclusion and restraint of people with mental health difficulties.

There is still so much to do. As we enter our second full year, a key challenge for our small team will be continuing to deliver on our ambitious Work Plan commitments. The 2013 Report Card will report back on progress and action since 2012 and cover a range of new issues. The new Government has tasked us with a comprehensive national review of government and non-government services, a substantial and exciting new function for us. This will focus our leadership role to develop national solutions and increase accountability and transparency to improve lives. No doubt we will collaborate with new partners and hopefully strengthen the collaborations we have started. In particular, we will continue to work with state and territory commissions on the issues of national significance we all strive to change. We must also re-energise our engagement with those individuals and organisations who have worked doggedly to challenge the status quo and get better outcomes for long before the Commission was born.

I acknowledge and thank the Chair and Commissioners for their strong leadership, support and significant hours of work, often at unsociable times. The Commission staff, who in supporting the Commissioners have numbered no more than a dozen people at any time over the past year, deserve recognition. Their personal commitment, stamina and resilience is remarkable.

In particular, we are indebted to the indefatigable Robyn Kruk AM, who retired as the Commission's CEO in July 2013. The Commission owes its very existence to her, and her successor will benefit from the firm foundations and principles she established. We have all been privileged to be led by, learn from and have laughed with Robyn at the end of her distinguished career of public service.

Georgie Harman
Acting Chief Executive Officer

Our Commissioners

The Chair and Commissioners set the Commission's strategic directions and priorities and provide independent advice and reports to the Australian Government.

Allan Fels AO – Chair



Professor Allan Fels was until recently Dean of the Australia and New Zealand School of Government, an institution established by the governments of Australia, New Zealand, the states and territories and 16 leading universities that educate and train senior public sector leaders. He is also Chairman of the Haven Foundation, which seeks to provide accommodation and support for the long-term mentally ill.

Professor Fels was Chairman of the Australian Competition and Consumer Commission from 1995 to 2003 and before that Chairman of the Trade Practices Commission and Chairman of the Prices Surveillance Authority.

In the field of mental health Professor Fels serves or has served on a number of government advisory boards. He is also patron of many mental health networks. He was also a member of the Bayside Health Board for a number of years. Professor Fels is a long-term advocate of mental health policy reform and a carer for his daughter.

Message from the Chair

“I am pleased that the Commission has really hit its straps, being a highly productive organisation generating very useful output. I am especially pleased that the composition of the Commission has proved to be such a success.

We are all sorry about the departure of our first CEO, Robyn Kruk, but it was always part of the arrangement that she would retire approximately two years after she started. She has made an absolutely outstanding contribution in every dimension of our work.

My main regret during the year is that mental health has been slipping off the top agenda for governments. At least it is on the COAG agenda and that is a positive thing.

However, I detect other priorities, including fiscal cutting, as slightly displacing mental health. Mental health needs to be a permanent priority of governments. I look forward to our second report card later in the year.”

Robyn Kruk AM- Chief Executive Officer and ex-officio Commissioner (retired July 2013)



Ms Robyn Kruk has 30 years of significant public sector experience, including as Director General of NSW Health and Director General of the Department of Premier and Cabinet.

Ms Kruk was appointed a Member of the Order of Australia for service to public administration in NSW, particularly in the areas of executive functions of government, Commonwealth-state relations and functions, which align closely with those of the Commission.

Ms Kruk has a proven history in service reform at the head of Australia's biggest health system in NSW and experience playing a central role in Commonwealth-state negotiations. Ms Kruk has participated in major health reform negotiations and improving the interface between federal and state government agencies. Her skills and experience in public administration have been an asset to the Commission, helping drive effective mental health reform.

Peter Bicknell



Mr Peter Bicknell has an extensive background in Human Services policy development and leadership in areas including community mental health, housing, employment, children's services, health, aged care, social inclusion and the environment in both government and non-governmental contexts. He currently chairs UnitingCare Australia's National Committee, UnitingCare Wesley Port Adelaide (following 10 years as CEO), Portway Housing Association, Wesley Social Enterprises and several environmental liaison groups. He is a member of the SA Energy Industry Ombudsman Board.

Jackie Crowe



Ms Jackie Crowe works with Ballarat Health Services Area Mental Health Service as a Carer Consultant and is a carer member of the National Register of Mental Health Consumer and Carer Representatives. Ms Crowe is ensuring that family/carer perspectives critically inform and enhance decision-making in service provision, policy and evaluation at local, state and national levels.

Ms Crowe believes there is much to be gained by people with a lived experience of mental health issues, their families and support people, mental health professionals and governments exploring new ways of communicating, sharing visions, developing strategies, building quality services and keeping processes under ongoing review through creativity and innovation that includes participation and partnerships with those with a lived experience and their family and support people.

Pat Dudgeon



Professor Pat Dudgeon is the Chair of the Australian Indigenous Psychologists Association, a member of the Indigenous Strategies Working Group and a Research Fellow and Associate Professor at the University of Western Australia. She is also Co-Chair of the Aboriginal and Torres Strait Islander Mental Health and Suicide Prevention Advisory Group.

Professor Dudgeon is from the Bardi people of the Kimberley. She is a psychologist known for her leadership in Indigenous higher education and is currently the Head of the Centre for Aboriginal Studies at Curtin University.

Professor Dudgeon has also had significant involvement in psychology and Indigenous issues for many years. She was the first convener of the Australian Psychological Society Interest Group: Aboriginal Issues, Aboriginal People and Psychology, and has been instrumental in convening

many conferences and discussion groups at national levels to ensure that Indigenous issues are part of the agenda in the discipline.

Ian Hickie AM



Professor Ian Hickie AM is the Executive Director of the Brain & Mind Research Institute (BMRI) at the University of Sydney, a position he has held since 2003 when the BMRI was established as a flagship. He is recognised for his extensive knowledge and experience in early detection and treatment of depressive disorders.

Professor Hickie is one of the first round of National Health and Medical Research Council Australian Fellows; recognising excellence in Australian Medical Research, appointed for the period 2008-2013.

He has published over 220 peer-reviewed journal articles, 20 book chapters and 30 educational materials. From 2000–2006 he was the inaugural CEO of *beyondblue*: the national depression initiative and from 2003-2006 served as the organisation’s Clinical Advisor. Professor Hickie’s research, clinical and health services development work focuses on expansion of population-based mental health research and development of international mental health strategies. In July 2008 he was appointed to the Federal Health Minister’s National Advisory Council on Mental Health.

Rob Knowles AO



Mr Rob Knowles is a farmer and company director. Until recently he was Chair of the Mental Health Council of Australia. Mr Knowles is a member of the National Health and Hospital Reform Commission, Chair of the Mental Illness Fellowship of Australia, Chair of the Royal Children’s Hospital Campus Council and a member of the Board of the Brotherhood of St Lawrence. He is a former Victorian Minister of Health, Housing and Aged Care and has a strong interest in services for people with a lived experience, their families and support people.

Janet Meagher AM



Ms Janet Meagher has recently retired as the Divisional Manager of Inclusion for Psychiatric Rehabilitation Australia. She is a representative of the Consumers’ Health Forum of Australia and a founding member of the NSW Consumer Advisory Group.

Ms Meagher has been a mental health consumer activist and advocate for almost 30 years and has lived with schizophrenia since the early 1970s.

Ms Meagher was a Churchill Fellow in 1994, investigating “Consumer empowerment and self-advocacy in Great Britain, USA and Canada” and was made a Member of the Order of Australia in 1996 for “work as an advocate on behalf of people with mental illnesses and psychiatric disabilities”. Ms Meagher has a broad experience in national and international consumer involvements. She is former Secretary of the World Federation for Mental Health and holds appointments on both the National People with Disabilities and Carer Council and the Australian Suicide Prevention Advisory Council.

Sam Mostyn



Ms Sam Mostyn has enjoyed a diverse career across business, politics, science and the arts, the not-for-profit sector and sport. Sam now serves as a non-executive director on the boards of Virgin Blue, Transurban and Citigroup Australia. In 2005 Sam was appointed to the AFL Commission and her other roles continue to encompass a broad range of interests. She is a board member of Australian Volunteers International and the Sydney Theatre Company, and a community representative on the board of the Australia Council for the Arts.

She is the Chair of the Stakeholder Advisory Council of the CSIRO's Climate Adaptation Flagship, a member of the NSW Climate Change Council and serves on the advisory board of ClimateWorks Australia. She is a member of the women's advisory panel of the Australian Chief of the Defence Force and Deputy Chair of the Diversity Council of Australia. Sam also serves on the Review of the Treatment of Women in the Australian Defence Force led by the Australian Sex Discrimination Commissioner. Sam has been co-rapporteur at the Blank Page Summit on Suicide Prevention at the Billard Aboriginal Learning Community in Beagle Bay, WA.

Ian Webster AO



Professor Ian Webster is a physician and Emeritus Professor of Public Health and Community Medicine, University of New South Wales and Patron of the Alcohol and other Drugs Council of Australia. He has held appointments in faculties of Medicine at Monash, Sheffield and Sydney Universities and in public hospitals in Australia and England. He is Chair of the Australian Suicide Prevention Advisory Council, immediate past President of the Governing Council of the Ted Noffs Foundation and chair of the Advisory Committee for the Centre for Primary Health Care and Equity, University of New South Wales. He was Foundation Chair of the Foundation for Alcohol Research

and Education and has chaired Commonwealth and state government inquiries and reviews in disability, health, mental health and alcohol and other drug problems.

He works as a physician in the Shoalhaven area, NSW and in a clinic for the homeless at the Exodus Foundation, Ashfield, Sydney, and his publications have been in medicine, community health, alcohol and other drug problems, mental health, homelessness and social issues.

In 1995 he was appointed an Officer in the Order of Australia and in 2009 received the Prime Minister's Award for outstanding work in the field of drugs and alcohol.

The year in review

The following table reports the achievements against the Commission's *Strategies and Actions 2012-2015* for 2012-2013. Produced in our first six months, these strategies and actions have been refined and built upon in the 2012 Report Card and annual Work Plan. Although a small number of these original commitments may have changed, we have already achieved many others by partnering and engaging with people with a lived experience of mental health issues their families and support people, other commissions and experts, service providers and governments.

Reporting

Action	Milestone 2012-2013	Status	Detail
Publish an annual National Report Card on Mental Health and Suicide Prevention	Published the first whole-of-life National Report Card on Mental Health and Suicide Prevention that provides a snapshot of people's experiences linked to key data and sets up a framework for future Report Cards	Completed	<i>A Contributing Life: the 2012 National Report Card on Mental Health and Suicide Prevention</i> was published on 27 November 2012. The Report Card established the Commission's long-term approach to looking at issues from a whole-of-life perspective, took account of available data and research, and reflected people's stories. Its development was informed by an extensive consultation and engagement program, including a series of roundtables held in 2012.
	Undertaken a comprehensive consultation process, including a series of roundtables, to inform the final content, format and release of the Report Card	Completed	
Benchmark Australia's performance in supporting people experiencing mental health difficulties and suicide risk against good practice	Scoped and commissioned an international benchmarking research project that looks at how Australia measures up against other countries	Completed	We commissioned a 'state of play' review of existing international mental health benchmarks to better understand how Australia's mental health performance currently compares with other countries and the extent to which comparative data is both available and robust. This Spotlight Report is available on the Commission's website and its findings discussed at a meeting of international and national mental health commissions in Sydney in March 2013.

Action	Milestone 2012-2013	Status	Detail
	Scoped and commissioned an analysis of the economic impacts of mental illness and suicide	Deferred	Due to the start-up period of the Commission, this action was deferred to 2013-2014.
	Scoped and commissioned an analysis of qualitative data on people's and families' experiences of care	Completed	The Commission commenced the National Contributing Life Project in September 2012. To date the Commission has engaged a project team and established a Project Advisory Group to inform the project and advise on national consultation processes and the development of the methodology and ethics applications. Pilots of a telephone population survey, online survey, targeted focus groups and Contributing Life Conversations will take place in 2013.
	Established an interactive website to enable those with lived experience and their families and support people to share their personal experiences in partnership with the Mental Health Council of Australia	Not progressed	This action was deferred as a result of competing priorities, other mechanisms to engage people and initiatives taken by other organisations.

Action	Milestone 2012-2013	Status	Detail
Undertake and disseminate research, analysis, evaluation and advice on key priorities and data gaps	Entered into agreements with key data stewards such as the Australian Institute of Health and Welfare (AIHW) and Australian Bureau of Statistics (ABS)	Completed	The Commission has signed Memoranda of Understanding with the AIHW and ABS, who provided quality data handling, analysis and advice that informed the 2012 Report Card and other projects.
	Identified key priorities and major data gaps, focusing on high-risk individuals, families and communities and including suicide data	Progressed in 2012-13 and ongoing	The 2012 Report Card identified four priority areas and made 10 immediate recommendations for action. On 21 March 2013, National Close the Gap Day, the Commission released a supplementary paper to the 2012 Report Card, <i>The Mental Health and Social Emotional Wellbeing of Aboriginal and Torres Strait Islander Peoples Families and Communities</i> .
Evaluate progress against the Ten Year Roadmap for Mental Health Reform	Details to be considered on finalisation of the Ten Year Roadmap for National Mental Health Reform	Awaiting advice from governments	On 7 December 2012, COAG released its Roadmap, welcomed the 2012 Report Card and agreed to provide a joint response to it that would include national targets and indicators for mental health reform. COAG also announced a process to develop national targets and indicators – a Ministerial Working Group on Mental Health Reform supported by an Expert Reference Group (ERG).

Advising

Action	Milestone 2012-2013	Status	Detail
Provide advice to the Australian Government about the effectiveness of current investment in mental health, met and unmet need, success stories and gaps, and quality and accessibility of existing and new supports	Informed by the 2012 Report Card	Progressed in 2012-13 and ongoing	The first Report Card provided a baseline of data and information and people's stories that highlighted success and gaps. Future Report Cards will continue to report on these issues.
	Commenced scoping good practice models with Canada, New Zealand and other world leaders	Progressed in 2012-13 and ongoing	The meeting of national and international commissions held in Sydney 11-12 March 2013 created a network for sharing of information on best practice models. The Commission continues to connect with international and national colleagues.
	Shared advice, experiences and learning across and with other sectors, e.g. education, housing and employment	Progressed in 2012-13 and ongoing	Regular meetings across government agencies have enabled greater understanding and identified opportunities for cross-collaboration.

Action	Milestone 2012-2013	Status	Detail
Ensure the broad range of those with lived experience and their families and support people – including those who are currently not well represented – have a significant voice in this advice	Implemented a policy that recognises the specialist expertise of people with lived experience and their families and support people and pays them for their advice and input to our work	Completed in 2012-13 and ongoing	The Commission's <i>Paid Participation Policy</i> has been implemented in our work and reflected in our contracts. The policy has been shared with others for their use.
	In partnership with the National Mental Health Consumer and Carer Forum, Mental Health Council of Australia and other key partners, established a Participation and Engagement Framework	Progressed in 2012-13 and ongoing	The Participation and Engagement Framework has been developed and endorsed by our partners and will ensure diverse and genuine engagement with all stakeholders. It will be released in September 2013.
	Represent these views and experiences to the highest level of government	Progressed in 2012-13 and ongoing	The views and experiences of people with a lived experience, their families and support people have been represented to the Prime Minister and the Minister Assisting the Prime Minister on Mental Health Reform in all aspects of the Commission's work. This includes reports following each Commission meeting and in the 2012 Report Card.

Action	Milestone 2012-2013	Status	Detail
Identify and pursue key reform levers including those related to promotion and prevention, service pricing and funding, performance, service integration, new technology, quality and safety, workplaces and the workforce, and contribute to the policy and public debate	Made a submission to the Independent Hospital Pricing Authority (IHPA) about the potential risks and benefits of activity-based funding for mental health services and contributed to inter-jurisdictional discussions to inform funding decisions from 2012-13	Completed in 2012-13 and ongoing	The Commission made a submission to the Australian Government in March 2013 and continues to make representations about these issues. The Commission contributes advice on the approach to introduce activity-based funding for mental health through the IHPA Mental Health Working Group.
	Established partnerships with key change agents such as the National Health Performance Authority, Health Workforce Australia (HWA), Australian Commission on Safety and Quality in Health Care (ACSQHC) and the Business Council of Australia (BCA), Australian Chamber of Commerce and Industry (ACCI) and peak professional bodies	Completed in 2012-13 and ongoing	In 2012-13 the Commission entered into a number of partnerships to align efforts and progress work on projects such as: <ul style="list-style-type: none"> • the peer workforce, with HWA • the national standards for mental health services, with ACSQHC • establishment and project development and management of the Mentally Healthy Workplace Alliance, with BCA, ACCI, the Council of Small Business Australia (COSBOA) and other partners.

Collaboration

Action	Milestone 2012-2013	Status	Result
<p>Be in purposeful conversation with the broad range of people with a lived experience, their families, support people, workers and service providers</p>	<p>In partnership with the National Mental Health Consumer and Carer Forum (NMHCCF), Mental Health Council of Australia (MHCA) and other key partners, established a framework for engaging with people with a lived experience and their support networks, including special interest groups</p>	<p>Progressed in 2012-13 and ongoing</p>	<p>The Participation and Engagement Framework has been developed with the NMHCCF, MHCA and other key stakeholders and endorsed by our partners. It will be released in September 2013.</p> <p>Every Commission event focuses on people with lived experience and their support networks, including open community meetings to coincide with every formal Commission meeting. The <i>Paid Participation Policy</i> has also been implemented.</p> <p>The <i>Can we talk...about mental illness and suicide?</i> report was commissioned to sample Australian community attitudes and was released in February 2013.</p>
	<p>Develop ways to engage and consult with those working in, planning and providing services, including all governments and the community and private sectors</p>	<p>Progressed in 2012-13 and ongoing</p>	<p>Regular information exchange occurs with state mental health commissions, government agencies and through community gatherings held at every formal Commission meeting. The Participation and Engagement Framework has been developed and will be released in September 2013.</p>

Action	Milestone 2012-2013	Status	Result
Develop with others and champion the adoption of aspirational goals and targets for mental health and wellbeing and suicide prevention in Australia	Developed a process to work with others on goals and targets that will measure improvements in people's lives. These goals will be informed by the first and future Report Cards with target values assigned to them after consultation and with regard to literature.	Progressed in 2012-13 and ongoing	The 2012 Report Card called on governments to set goals and targets for improving mental health and reducing suicide. On 7 December 2012, COAG established the Working Group on Mental Health Reform, to be supported by an ERG, to develop national outcome indicators and targets. The Commission Chair was asked to chair the ERG and the Commission provided secretariat support. In 2012-2013 the ERG met twice, and consulted widely in its development of proposed targets and indicators.

Action	Milestone 2012-2013	Status	Result
<p>Enter into strategic partnerships with agreements that specifically outline how we will work together to further a shared vision, goals and targets</p>	<p>Partnerships formed with a range of bodies, including: MHCA, NMHCCF, Suicide Prevention Australia, Young and Well Cooperative Research Centre (YWCRC), Aboriginal and Torres Strait Islander Mental Health Advisory Group (ATSIMHAG), BCA, AIHW, ABS, HWA and ACQSHC</p>	<p>Completed in 2012-13 and ongoing</p>	<p>The Commission signed Memoranda of Understanding with: MHCA, NMHCCF, AIHW, ABS, Aboriginal and Torres Strait Islander Mental Health and Suicide Prevention Advisory Group (ATSIMHSPAG, previously known as ATSIMHAG), HWA, ACQSHC and the Mental Health Commission of Canada.</p> <p>The Commission has partnered with Batyr and YAWCRC on work involving young people, including the Spotlight Report <i>How did we score? Engaging young people in the development of a National Report Card on Mental Health and Suicide Prevention</i>.</p> <p>The Commission engaged Mental Health in Multicultural Australia (MHiMA) to produce a Spotlight Report on mental health in multicultural Australia which will be released in October 2013.</p> <p>The Commission has also secured commitment from BCA, ACCI and COSBOA and other business leaders to work together on mental health in the workplace.</p>

Action	Milestone 2012-2013	Status	Result
Work across Commonwealth agencies to ensure policy and programs align with the Australian Government's commitments to mental health reform	Developed a process and partnerships to work towards the Government's mental health and suicide prevention reform agenda	Completed in 2012-13 and ongoing	The Commission continues to work with a range of Commonwealth agencies
	Influenced or participated in key program evaluations	Progressed in 2012-13 and ongoing	To date, the Commission has provided independent advice on: <ul style="list-style-type: none"> • Activity-based funding • National Disability Insurance Scheme • Review of the <i>Aged Care Act 1997</i> • People with Dementia and Behavioural Psychological Symptoms of Dementia Inquiry • Aboriginal and Torres Strait Islander Suicide Prevention Strategy.
Work with state and territory government agencies, including state based mental health commissions, and international commissions to further national mental health reform	Established effective working relationships and regular liaison with state and territory mental health commissions and agencies and international commissions	Completed in 2012-13 and ongoing	On 11-12 March 2013, the Commission hosted a meeting of national and international commissions. A major outcome was the signing of the <i>Sydney Declaration</i> , by which commissions agreed to work together on priority areas.

Action	Milestone 2012-2013	Status	Result
Show sector leadership in promoting consistent and coherent messages about mental health, mental illness and suicide prevention	Published a Communications Strategy	Completed	The Commission's Communications Framework was published in April 2013.
	Developed a new website	Completed	The Commission launched a new website based on feedback from key stakeholders in September 2012.
	Started to develop a national Communications Charter for the sector which commits signatories to work together, avoid duplication of effort and communicate more clearly and consistently about mental health, mental illness and suicide	Completed in 2012-13 and ongoing	The Communications Charter has been developed and was released for consultation in June 2013.
Support a Knowledge Exchange Centre where good practice and other information can be showcased	Identified potential partners and initiated scoping for a Knowledge Exchange Centre	Progressed in 2012-13 and ongoing	The Commission signed a Memorandum of Understanding with the Mental Health Commission of Canada on 12 March 2013, at the meeting of national and international commissions. Knowledge exchange was discussed and was also part of the <i>Sydney Declaration</i> .

Key achievements

Project reports and updates, minutes of meetings and other key documents are available on the Commission's website www.mentalhealthcommission.gov.au.

A Contributing Life: the 2012 National Report Card on Mental Health and Suicide Prevention

The 2012 Report Card reflects the Commission's mandate to report each year on how Australia is faring in mental health and on the things that aid recovery and help make people's lives better. It set out four priority areas for action and made 10 specific recommendations for action by governments, the sector and community and the Commission itself.

The Report Card established the Commission's Contributing Life framework and aimed to influence positive change by providing an independent account of how all sectors are contributing to the mental health and wellbeing of people in Australia. Initially working with existing data, it was designed to provide a better idea of what is being done well and what needs to improve. As well as looking at the facts and figures, it told the everyday experiences of Australians who are not always heard – people with a lived experience of mental health difficulty, their families and supporters.

Feedback from key stakeholders signalled that the Report Card effectively encapsulated the recovery approach and has been successful in shifting discourse to a whole-of-life debate around improving mental health and preventing suicide and to a greater focus on wellbeing and outcomes.

COAG, at its meeting on 7 December 2012, reaffirmed its commitment to mental health reform, welcomed the inaugural Report Card and committed to give a joint response to it, and announced a process to develop a set of national, whole-of-life outcome targets and indicators to measure performance. The Commission's national reporting role was recognised, with COAG giving us a new role to independently report to it on national reform progress every three years.

The National Contributing Life Project

2012 Report Card recommendation 1: Nothing about us, without us – there must be a regular independent survey of people's experiences of and access to all mental health services to drive real improvement

On a national scale, there is no consistent or regularly collected qualitative information about people's everyday and whole-of-life experiences, especially those living with a mental health difficulty, their families and support people.

Information of this nature is essential in building a more rounded picture of what makes a real difference to outcomes and whether investment is targeted and effective.

The project will build on and complement existing efforts in surveying people, particularly disadvantaged and vulnerable people, and ensure that people always have a voice and remain at the centre of decision-making about all the services that impact on them.

To date the Commission, with a project team supported by a Project Advisory Group (PAG), has held consultations in a variety of forms, including an online consultation survey and direct contact to peak bodies. In July, it launched the Contributing Life Conversations Campaign encouraging all Australians to talk about what helps and hinders them in having a contributing life.

The Commission has received encouraging feedback on the project to date. Some early results and analysis from the pilot work will be available for inclusion in the 2013 Report Card.

Seclusion and Restraint Project

2012 Report Card recommendation 3: Reduce the use of involuntary practices and work to eliminate seclusion and restraint

The 2012 Report Card highlighted the Commission's concern about the use of seclusion and restraint in Australia and the lack of transparency in public reporting. Since then we have been working to continue to bring attention to these issues. In July 2013 national seclusion data was released for the first time and jurisdictions committed to continue to do so.

In 2012-13 we commenced a project to look at best practice in reducing and eliminating the seclusion and restraint of people with mental health issues and to help identify good practice approaches. The project, in partnership with the Mental Health Commission of Canada and Australian partners – including the Safety and Quality Partnerships Sub-Committee, Australian Human Rights Commission and state mental health commissions – extends beyond the health and hospital system and facilities to include community, custodial and ambulatory settings and first responders such as police.

The Commission has established a Core Reference Group (CRG) to advise on and oversee the project. A multidisciplinary project team from the University of Melbourne is carrying out an international call for evidence of best practice, conducting a global literature review and examining the current use of seclusion and restraint in Australia. As part of a broad consultation program, the team will also be engaging people who have experienced seclusion and/or restraint as an important part of the project, to be conducted through participation in surveys, focus groups and online. A final report will be produced in 2014.

Developing the Peer Workforce

2012 Report Card recommendation 8: Increase the levels of participation of people with mental health difficulties in employment in Australia to match best international levels

The Commission has highlighted the value of the peer workforce to recovery, recovery-oriented practice and outcomes for individuals and families, and that Australia needs to encourage and develop peer workers.

The Commission is involved in two projects. One is being funded and managed by Health Workforce Australia (HWA) to look at the current issues relating to the peer workforce in Australia and to report on several case study sites. The project report, expected to be released by HWA in late 2013, will inform future policy discussion. The Commission is also sponsoring Community Mental Health Australia to produce national training and development materials to support the uptake of the new Certificate IV in Peer Work by people with lived experience and their family and supporters.

Mentally Healthy Workplace Alliance

2012 Report Card recommendation 8: Increase the levels of participation of people with mental health difficulties in employment in Australia to match best international levels

In 2012-13 the Commission led the formation of the Mentally Healthy Workplace Alliance, a unique national coalition of major business, government and community leaders. Founding members of the Alliance include the Business Council of Australia, Council of Small Business of Australia, the Australian Chamber of Commerce and Industry, SANE Australia, *beyondblue*, the Mental Health Council of Australia, Australian Psychological Society, Black Dog Institute, Comcare, Safe Work Australia and the University of New South Wales.

Coverage of the Alliance's launch on 1 July 2013 reached 1.5 million people, and has been positively received by its target audience (industry and businesses of all sizes). Practical resources for employers are being developed, informed by a literature review on best practice. These will

include case studies from Australian businesses of policies, processes and measures that enhance and support the mental health and wellbeing of all employees.

Sydney Declaration

International, national and state commissions and senior officials representing Australia, Canada, Ireland, Scotland, New Zealand and the United States signed up to the *Sydney Declaration* following a meeting of national and international commissions hosted by the Commission in Sydney on 11-12 March 2013. People with lived experience of mental health issues, their families and support people were in attendance.

The *Sydney Declaration* outlines opportunities for collaboration to support and drive change, and confirms areas of shared commitment. Five areas of significant interest are Indigenous mental health and social and emotional wellbeing, seclusion and restraint, work and mental health, knowledge exchange and international benchmarking.

A Memorandum of Understanding was signed with the Mental Health Commission of Canada at the meeting and the Commission continues to strengthen its relationship with national and international bodies.

Key policy advice

The Commission provided advice to the Australian Government on the National Disability Insurance Scheme, now called DisabilityCare Australia, to ensure the inclusion of people with a psychosocial disability arising from a mental illness. The Commission brought attention to the fact that people with mental health issues and associated physical health problems can experience lifetime impacts that are just as disabling as sensory, intellectual or physical disabilities. The 2012 Report Card stated clearly that there must be no competition: disability is disability, whatever the cause.

The Commission also provided advice about the potential benefits, and the potential significant perverse incentives, associated with introducing activity-based funding for mental health. This was a commitment by governments under the last National Health and Hospitals Reform Agreement. The Commission continues to provide advice through the Independent Hospital Pricing Authority's Mental Health Working Group.

Commission meetings

Throughout the year the Commission conducts formal meetings around Australia that also allow for engagement with people with lived experience, their families, support people and other stakeholders. The Commission visits local community organisations and mental health-related services and holds open public meetings.

The Commission met six times in 2012-13.

Meeting 4: Alice Springs, Northern Territory, 15-17 August 2012

The meeting was dedicated to hearing from Aboriginal and Torres Strait Islander leaders from around Australia about the priorities, policy objectives and challenges in social and emotional wellbeing, suicide prevention and mental health. We were hosted by the Central Australian Aboriginal Congress. Commissioners accepted an invitation to visit and hear directly from the Ltyentye Apurte (Santa Teresa) Aboriginal community and local service providers.

Meeting 5: Adelaide, South Australia, 3-4 October 2012

This meeting focused on the development of the first Report Card, activity-based funding and the National Disability Insurance Scheme. The Commission also visited mental health and related services and met with people from across Adelaide to hear local perspectives on mental health and suicide prevention first-hand.

Meeting 6: Orange, New South Wales, 21-22 November 2012

The visit reaffirmed the importance of visiting rural and regional locations, hearing directly from people about particular issues that arise from living and working in these areas. Suicide prevention and service availability and access were also areas for consideration with the community.

Meeting 7: Sydney, New South Wales, 31 January-1 February 2013

Commissioners discussed feedback and comments from stakeholders and the wider community on the first Report Card. It was also an opportunity for the Commission to hear from the Minister Assisting the Prime Minister on Mental Health Reform. The Commission considered its priorities and direction for the second year of operation. Commissioners visited peer-run organisations, services that assist newly arrived people to Australia and a model of community housing.

Meeting 8: Cairns, Queensland, 7-8 March 2013

The focus of the meeting was on Aboriginal and Torres Strait Islander mental health and social and emotional wellbeing issues. The Commissioners heard from the Cairns community about Closing the Gap, concerns regarding program and service continuity, funding cuts to critical community services in Queensland, crisis support, children's services, supports for families and diversity and innovation. The Commission went to the Aboriginal Shire of Yarrabah on Cape Grafton to see local services and hear from the community.

Meeting 9: Canberra, Australian Capital Territory, 9-10 May 2013

Commissioners heard from experts in forensic mental health, corrections and the justice system and discussed how these areas intersect with people with lived experience, families and providers. The Commission heard about the importance of community support to people's recovery, concerns of family members and support people about being excluded from the treatment and clinical processes, and the impact of trauma and post-traumatic stress on defence force personnel and the community. Commissioners also engaged with ACT Police and support programs relating to alcohol, tobacco, and comorbidity.

Outlook for 2013-2014

Our *Work Plan 2013-2014* describes an ambitious work agenda. We will continue progressing the actions identified in our first Report Card and in our second to be released in late 2013. Areas of focus include:

- planning and starting to deliver the Government's election commitment to review mental health services
- releasing the *2013 National Report Card on Mental Health and Suicide Prevention*
- implementing the Participation and Engagement Framework
- continuing to participate in the Mentally Healthy Workplace Alliance
- considering the report and findings of the National Contributing Life Project to inform a regular and ongoing qualitative survey
- continuing to progress the National Seclusion and Restraint Project
- supporting Community Mental Health Australia to develop Certificate IV in Peer Work modules
- supporting the Centre for Research Excellence in Suicide Prevention to deliver a spotlight report on suicide attempts
- releasing the report of Mental Health in Multicultural Australia
- continuing to progress work to increase our understanding of the uptake of the National Standards for Mental Health Services, in partnership with the Australian Commission on Safety and Quality in Health Care
- developing future mental health leaders
- entering into a formal Memorandum of Understanding with state mental health commissions and the New Zealand Mental Health Commissioner
- providing secretariat support to the Expert Reference Group to provide advice on national targets and indicators for mental reform to the COAG Working Group on Mental Health Reform
- researching and developing the *2014 National Report Card on Mental Health and Suicide Prevention*.

People and performance

Working at the Commission

The Commission is chaired by Professor Allan Fels AO. Ms Robyn Kruk AM, the inaugural Chief Executive Officer (CEO) and an ex-officio Commissioner, retired from the Australian Public Service and the Commission in July 2013. The recruitment of a new CEO is underway.

Eight other Commissioners have a wide variety of experience across different sectors and are appointed on the basis of their relevant expertise and experience. The Chair and Commissioners do not act as representatives of particular sectors, groups or organisations.

The Chair and Commissioners are appointed for a term of up to three years. Appointment dates have been staggered to avoid the potential loss of expertise associated with a complete turnover of Commissioners at any one time. Reappointments are limited to one reappointment term, or a maximum term of six years.

The CEO works alongside the Chair and Commissioners to draw together a range of perspectives and ensure the Commission delivers on its objectives. The CEO is responsible for efficiently and effectively running the agency. A small team based in Sydney supports the Commission and manages day-to-day business. In accordance with the *Public Service Act 1999*, staff are accountable to the CEO.

The Commission complies with the *Disability Discrimination Act 1992*, the *Equal Employment Opportunity Act 1987*, the *Commonwealth Disability Strategy* and the *Occupational Health and Safety (Commonwealth Employment) Act 1991*. It seeks to implement good practice as an employer which is responsive to the needs of employees experiencing a mental health problem or who support someone.

The Commission is also committed to providing a safe and healthy workplace and to meeting its obligations under the *Occupational Health and Safety Act 1991* and the *Safety, Rehabilitation and Compensation Act 1988*.

As at 30 June 2013 11 staff members (10.4 FTE) were employed under the *Public Service Act 1999*. Remuneration and other employment terms of non-SES staff are set out in a determination under section 24(1) of the Act that applied from 2 February 2012.

Management accountability and corporate governance

The CEO is responsible for leading the Commission in accordance with the *Public Service Act 1999* and the *Financial Management and Accountability Act 1997*. She is also responsible for corporate governance and internal communications. The Commission's *Terms of Reference* and *Operating Principles* provide governance to the Commissioners and secretariat.

An Audit Committee has been established and meets three times a year.

Commissioners operate under a code of conduct and manage conflict of interest as set out in the *Operating Principles*, which were revised in February 2013.

Agencies subject to the *Freedom of Information Act 1982* (FOI Act) are required to publish information to the public as part of the Information Publication Scheme (IPS). This requirement is in Part II of the FOI Act and has replaced the former requirement to publish a section 8 statement in an annual report. Each agency must display on its website a plan showing what information it publishes in accordance with the IPS requirements. The Commission complies with this requirement.

The Commission has undertaken an internal review, seeking the views of staff and Commissioners, and an independent review of its internal controls. It has also conducted snapshot reviews with key stakeholders of its performance against objectives and impact after its first 18 months of operation. These reviews are informing the development of an evaluation framework.

Recognising the contribution of people with lived experience, their families and support people

The contribution of people with a lived experience of mental health issues, their families and support people is at the heart of the Commission's work. The Commission's *Paid Participation Policy* provides a daily or pro-rata payment for an individual's time when they are personally nominated or invited to give expert advice and share their experiences to inform the Commission's work; to pay for travel and accommodation costs to allow these individuals to give their time; and to reimburse any reasonable associated out of pocket expenses.

The Commission's revised Operating Principles make a commitment that any sub-groups established by the Commission will be jointly chaired by a Commissioner or other expert and a person with lived experience. Expert participants on sub-groups, unless representing a government agency, will be offered payment according to the Commission's *Paid Participation Policy* or equivalent Remuneration Tribunal determination.

Report on performance

The Commission was established to give mental health prominence at a national level. Its planned performance was based on the following outcome as stated in the *Portfolio Budget Statements 2012-2013*:

Outcome 1: Provide expert advice to the Australian Government and cross-sectoral leadership on the policy, programs, services and systems that support mental health in Australia, including through administering the annual National Report Card on Mental Health and Suicide Prevention, undertaking performance monitoring and reporting, and engaging consumers and carers.

The Commission deliverables include:

- the first annual National Report Card on Mental Health and Suicide Prevention
- the Three Year Strategic Plan
- the Communications Strategy
- early work on a Participation and Engagement Framework.

Key Performance Indicators are:

- high level of satisfaction of the Prime Minister with the timeliness and quality of the Commission's products, policy advice and support on issues relating to mental health
- publication of the first annual National Report Card on Mental Health and Suicide Prevention by the end of 2012
- publication, following stakeholder consultation, of a Three Year Strategic Plan and related 12 month operational Work Plan by 1 July 2012 that sets key priority areas
- publication of a Communications Strategy and leadership shown in national mental health communications activity
- a high level of community and sector engagement in and satisfaction with the Commission's work, which includes developing including through the development of a Participation and Engagement Framework in partnership with relevant organisations and peak bodies
- fully staffed and effectively operating Commission.

In 2012–2013, despite the challenges of operating with a small staff and an ambitious work program, the Commission met five of these six KPIs and did the groundwork and consultation for publishing a Participation and Engagement Strategy in September 2013.

The Commission continued reporting to the Prime Minister and the Minister Assisting the Prime Minister on Mental Health Reform. Advice was provided on the National Disability Insurance Scheme (DisabilityCare Australia), activity-based funding, a review of the *Aged Care Act 1997* and the Senate inquiry into care and management of Australians living with dementia and psychiatric symptoms of dementia. The Commission updated the Minister monthly and following each Commission meeting.

The Commission presented *A Contributing Life: the 2012 Report Card on Mental Health and Suicide Prevention* to the Australian Government on 27 November 2012. The Report Card was welcomed by COAG in December 2012 with a commitment to a joint response. At 30 June 2013 the Commission was awaiting this formal response from COAG.

Strategies and Actions 2012–2015, published last year, set out the Commission's values, mission and goals and remains its blueprint for the first three years of operation. The Commission's publicly available *Work Plan 2013–2014* sets out specific deliverables, timeframes, governance and partnership arrangements, communications activities, resourcing details and performance indicators. This first plan is for an 18-month period to align the work program with the Commission's financial year funding cycle.

The Commission published its Communications Framework in April 2013. It has also engaged in national communications activity and to date this has resulted in 1200 pieces of media coverage.

There has been a high level of engagement with the community and mental health sector, through establishing advisory groups to inform our work and formal meetings and other liaison. People with a lived experience of mental health issues, their families and support people, as well as community organisations, are active representatives on:

- the Project Advisory Group to the National Contributing Life Project
- the Core Reference Group to the National Seclusion and Restraint Project
- the Project Reference Group and Steering Committee to the Mentally Healthy Workplace Alliance
- the Project Reference Group to the National Mental Health Services Standard Project
- the Expert Reference Group to the Ministerial Working Group on Mental Health Reform.

During the year the Commission, with the expert advice of the National Mental Health Consumer and Carer Forum, developed its Participation and Engagement Framework, which at 30 June 2013 was undergoing final consultation with peak bodies and other organisations.

As at 30 June the Commission was almost at full staffing, with four positions to be filled in accordance with the Commission's budget allocation for 2013–14. In 2012–2013 we consolidated structures, systems, policies and processes, including the *Paid Participation Policy*, *Agency Multicultural Plan* and *Complaints Policy*.

Financial performance

The 2012-13 departmental expenses were \$2,596,731 (GST exclusive).

The 2012-13 administered expenses were \$3,657,489 (GST exclusive).

Further information on the Commission's financial performance is available in the audited Financial Statements and accompanying notes of this annual report.

Following 12 months of operation, the Commission's request to reallocate some Administered funding to its Departmental allocation was approved by the Minister for Finance and Deregulation. This funds transfer has a nil fiscal impact and is reflected in the Portfolio Budget Statements 2013-2014.

The Commission made all purchases in line with relevant procurement policies and principles, including the Financial Management and Accountability Regulations 1997.

Performance pay is not used by the Commission.



INDEPENDENT AUDITOR'S REPORT



To the Minister for Health

I have audited the accompanying financial statements of the National Mental Health Commission for the year ended 30 June 2013, which comprise: a Statement by the Chief Executive and Chief Financial Officer; Statement of Comprehensive Income; Balance Sheet; Statement of Changes in Equity; Cash Flow Statement; Schedule of Commitments; Administered Schedule of Comprehensive Income; Administered Schedule of Assets and Liabilities; Administered Reconciliation Schedule; Administered Cash Flow Statement; Schedule of Administered Commitments; and Notes to and forming part of the Financial Statements, including a Summary of Significant Accounting Policies and other explanatory information.

Chief Executive's Responsibility for the Financial Statements

The Chief Executive of the National Mental Health Commission is responsible for the preparation of financial statements that give a true and fair view in accordance with the Finance Minister's Orders made under the *Financial Management and Accountability Act 1997*, including the Australian Accounting Standards, and for such internal control as is necessary to enable the preparation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on the financial statements based on my audit. I have conducted my audit in accordance with the Australian National Audit Office Auditing Standards, which incorporate the Australian Auditing Standards. These auditing standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the National Mental Health Commission's preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of National Mental Health Commission's internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Chief Executive of the National Mental Health Commission, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

In conducting my audit, I have followed the independence requirements of the Australian National Audit Office, which incorporate the requirements of the Australian accounting profession.

Opinion

In my opinion, the financial statements of the National Mental Health Commission:

- (a) have been prepared in accordance with the Finance Minister's Orders made under the *Financial Management and Accountability Act 1997*, including the Australian Accounting Standards; and
- (b) give a true and fair view of the matters required by the Finance Minister's Orders including National Mental Health Commission's financial position as at 30 June 2013 and of its financial performance and cash flows for the year then ended.

Australian National Audit Office



John McCullough
Engagement Executive

Delegate of the Auditor-General

Canberra
27 September 2013

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STATEMENT BY THE CHIEF EXECUTIVE AND CHIEF FINANCIAL OFFICER

In my opinion, the attached financial statements for the year ended 30 June 2013 are based on properly maintained financial records and give a true and fair view of the matters required by the Finance Minister's Orders made under the *Financial Management and Accountability Act 1997*, as amended.

Signed.....

Georgie Harman
Acting Chief Executive Officer
Chief Financial Officer

27 September 2013

STATEMENT OF COMPREHENSIVE INCOME

for the period ended 30 June 2013

		2013	2012
	Notes	\$	\$
EXPENSES			
Employee benefits	3A	1,565,332	481,067
Supplier	3B	1,019,021	333,035
Depreciation and amortisation	3C	12,378	1,267
Total expenses		2,596,731	815,369
LESS:			
OWN-SOURCE INCOME			
Own-source revenue			
Sale of goods and rendering of services	4A	210	-
Total own-source revenue		210	-
Gains			
Resources received free of charge	4B	32,000	25,000
Total gains		32,000	25,000
Total own-source income		32,210	25,000
Net cost of services		2,564,521	790,369
Revenue from Government	4C	2,336,000	787,559
Deficit attributable to the Australian Government		(228,521)	(2,810)
Total comprehensive loss attributable to the Australian Government		(228,521)	(2,810)

The above statement should be read in conjunction with the accompanying notes.

BALANCE SHEET

as at 30 June 2013

		2013	2012
	Notes	\$	\$
ASSETS			
Financial assets			
Cash and cash equivalents	5A	80,137	10,000
Trade and other receivables	5B	180,051	791,272
Accrued revenue	5C	-	58,673
Total financial assets		260,188	859,945
Non-financial assets¹			
Property, plant and equipment	6A	12,659	19,151
Intangibles	6C	18,619	13,070
Total non-financial assets		31,278	32,221
Total assets		291,466	892,165
LIABILITIES			
Payables			
Suppliers	7A	35,173	438,764
Other payables	7B	42,321	36,189
Total payables		77,494	474,953
Provisions			
Employee provisions	8A	263,070	237,789
Total provisions		263,070	237,789
Total liabilities		340,564	712,742
Net assets		(49,098)	179,423
EQUITY			
Contributed equity		182,233	182,233
Accumulated deficit		(231,331)	(2,810)
Total equity		(49,098)	179,423

1 Comparative re-apportioned based on change in mapping and re-classification for the current year.

The above statement should be read in conjunction with the accompanying notes.

STATEMENT OF CHANGES IN EQUITY

for the period ended 30 June 2013

	Retained earnings		Contributed equity		Total equity	
	2013	2012	2013	2012	2013	2012
	\$	\$	\$	\$	\$	\$
Opening balance						
Balance carried forward from previous period	(2,810)	-	182,233	-	179,423	-
Adjusted opening balance	(2,810)	-	182,233	-	179,423	-
Comprehensive income						
Surplus (deficit) for the period	(228,521)	(2,810)			(228,521)	(2,810)
<i>Total comprehensive income attributable to the Australian Government</i>	(228,521)	(2,810)	-	-	(228,521)	(2,810)
Transactions with owners						
Contributions by owners						
Restructuring (Note 9)						
<i>Sub-total transactions with owners</i>	-	-	-	182,233	-	182,233
Closing balance at 30 June	(231,331)	(2,810)	182,233	182,233	(49,098)	179,423
Closing balance attributable to the Australian Government	(231,331)	(2,810)	182,233	182,233	(49,098)	179,423

The above statement should be read in conjunction with the accompanying notes.

STATEMENT OF CASH FLOWS

for the period ended 30 June 2013

		2013	2012
	Notes	\$	\$
OPERATING ACTIVITIES			
Cash received			
Sale of goods and rendering of services		72,111	-
Net GST received		25,516	-
Appropriations		3,438,563	182,215
Total cash received		3,536,190	182,215
Cash used			
Employees		1,533,918	55,762
Suppliers		1,412,800	106,030
Net GST paid		-	10,424
S31 receipts transferred to the OPA		61,272	
Money transferred to the OPA		452,681	-
Total cash used		3,460,671	172,215
Net cash from operating activities	10	75,519	10,000
INVESTING ACTIVITIES			
Cash used			
Purchase of intangibles		11,435	-
Total cash used		11,435	-
Net cash used by investing activities		(11,435)	-
FINANCING ACTIVITIES			
Cash received			
Appropriations - equity injections		6,053	-
Total cash received		6,053	-
Net cash from financing activities		6,053	-
Net increase in cash held		70,137	10,000
Cash and cash equivalents at the beginning of the reporting period		10,000	-
Cash and cash equivalents at the end of the reporting period	5A	80,137	10,000

The above statement should be read in conjunction with the accompanying notes.

SCHEDULE OF COMMITMENTS

as at 30 June 2013

	2013	2012
BY TYPE	\$	\$
Commitments receivable		
Net GST recoverable on commitments	(1,425)	-
Total commitments receivable	(1,425)	-
Commitments payable		
Operating leases		
Operating leases	1,465,950	1,989,433
Contractors and consultants	15,675	429,738
Total commitments payable	1,481,625	2,419,171
Net commitments by type	1,480,200	2,419,171
BY MATURITY		
Commitments receivable		
Other commitments receivable		
One year or less	(1,425)	-
From one to five years	-	-
Over five years	-	-
Total other commitments receivable	(1,425)	-
Total commitments receivable	(1,425)	-
Commitments payable¹		
Operating lease commitments		
One year or less	269,305	284,160
From one to five years	1,196,645	1,262,647
Over five years	-	442,626
Total operating lease commitments	1,465,950	1,989,433
Other commitments		
One year or less	15,675	429,738
From one to five years	-	-
Over five years	-	-
Total other commitments	15,675	429,738
Total commitments payable	1,481,625	2,419,171
Net commitments by maturity	1,480,200	2,419,171

¹ Comparative re-apportioned based on split between operating lease commitments and other commitments.

Note: Commitments are GST inclusive where relevant.

Operating lease commitment - leases for office accommodation

Office accommodation lease payments are subject to periodic increases in accordance with the rent review provisions of the lease. The lease for 6 O'Connell Street, Sydney, commenced during 2011-12 for a period of 6.67 years.

The above schedule should be read in conjunction with the accompanying notes.

ADMINISTERED SCHEDULE OF COMPREHENSIVE INCOME

for the period ended 30 June 2013

		2013	2012
	Notes	\$	\$
EXPENSES			
Suppliers	16A	3,657,489	1,847,125
<i>Total expenses administered on behalf of Government</i>		3,657,489	1,847,125
LESS:			
OWN-SOURCE INCOME			
Own-source revenue			
Non-taxation revenue			
Refunds from prior year	17A	25,360	-
<i>Total non-taxation revenue</i>		25,360	-
<i>Total own-source revenue administered on behalf of Government</i>		25,360	-
<i>Net cost of services</i>		3,632,129	1,847,125
Deficit		(3,632,129)	(1,847,125)
<i>Total comprehensive loss</i>		(3,632,129)	(1,847,125)

The above schedule should be read in conjunction with the accompanying notes.

ADMINISTERED SCHEDULE OF ASSETS AND LIABILITIES

as at 30 June 2013

		2013	2012
	Notes	\$	\$
ASSETS			
Financial assets			
Cash and cash equivalents ¹	18A	-	-
Trade and other receivables	18B	178,160	88,851
Total financial assets		178,160	88,851
Total assets administered on behalf of Government		178,160	88,851
LIABILITIES			
Payables			
Suppliers	19A	928,267	916,267
Total payables		928,267	916,267
Total liabilities administered on behalf of government		928,267	916,267
Net liabilities		(750,107)	(827,416)

¹ The Commission maintains a nil cash balance in its administered bank accounts.

The above schedule should be read in conjunction with the accompanying notes.

ADMINISTERED RECONCILIATION SCHEDULE

for the period ended at 30 June 2013

	2013	2012
	\$	\$
Opening administered assets less administered liabilities as at 1 July	(827,416)	-
Surplus (deficit) items:		
Plus: Administered income	25,360	-
Less: Administered expenses	(3,657,489)	(1,847,125)
Administered transfers to/from Australian Government:		
Appropriation transfers from OPA:		
Annual appropriation for administered expenses	3,727,848	1,019,709
Transfers to OPA	(18,410)	-
<i>Closing administered assets less administered liabilities as at 30 June</i>	(750,107)	(827,416)

ADMINISTERED CASH FLOW STATEMENT

for the period ended at 30 June 2013

		2013	2012
	Notes	\$	\$
OPERATING ACTIVITIES			
Cash received			
Net GST received		141,390	-
Refunds from prior year		25,444	-
Total cash received		166,834	-
Cash used			
Suppliers		3,876,272	930,858
Net GST paid		-	88,851
Total cash used		3,876,272	1,019,709
Net cash used by operating activities	20	(3,709,438)	(1,019,709)
Net decrease in cash held		(3,709,438)	(1,019,709)
Cash and cash equivalents at the beginning of the reporting period		-	-
Cash from Official Public Account for:			
-Appropriations		3,727,848	1,019,709
		3,727,848	1,019,709
Cash to Official Public Account for:			
-Appropriations		(18,410)	-
		(18,410)	-
Cash and cash equivalents at the end of the reporting period	18A	-	-

The above schedule should be read in conjunction with the accompanying notes.

SCHEDULE OF ADMINISTERED COMMITMENTS

as at 30 June 2013

	2013	2012
	\$	\$
BY TYPE		
Commitments receivable		
Net GST recoverable on commitments	(109,183)	(13,171)
<i>Total commitments receivable</i>	(109,183)	(13,171)
Commitments payable		
Contractors and consultants	1,297,298	316,894
<i>Total commitments payable</i>	1,297,298	316,894
<i>Net commitments by type</i>	1,188,115	303,723
BY MATURITY		
Commitments receivable		
Other commitments receivable		
One year or less	(101,001)	(13,171)
From one to five years	(8,182)	-
Over five years	-	-
<i>Total other commitments receivable</i>	(109,183)	(13,171)
<i>Total commitments receivable</i>	(109,183)	(13,171)
Commitments payable		
Other commitments		
One year or less	1,207,298	316,894
From one to five years	90,000	-
Over five years	-	-
<i>Total other commitments</i>	1,297,298	316,894
<i>Total commitments payable</i>	1,297,298	316,894
<i>Net commitments by maturity</i>	1,188,115	303,723

Note: Commitments are GST inclusive where relevant.

The above schedule should be read in conjunction with the accompanying notes.

Notes to and forming part of the financial statements

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NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the period ended at 30 June 2013

Note 1: Summary of significant accounting policies

1.1 Objectives of the Commission

The National Mental Health Commission (the Commission) is a not-for-profit Australian Government controlled executive agency. The objective of the Commission is to contribute to the government's agenda to improve outcomes for people with a lived experience of mental health issues, their families, carers and other support people.

The Commission is structured to meet the following outcome:

- **Outcome 1:** Provide expert advice to the Australian Government and cross-sectoral leadership on the policy, programs, services and systems that support mental health in Australia, including through administering the annual National Report Card on Mental Health and Suicide Prevention, undertaking performance monitoring and reporting, and engaging consumers and carers.

The continued existence of the Commission in its present form and with its present programs is dependent on Government policy and on continuing funding by Parliament for the Commission's administration and programs.

The Commission's activities contributing toward these outcomes are classified as either departmental or administered. Departmental activities involve the use of assets, liabilities, income and expenses controlled or incurred by the Commission in its own right. Administered activities involve the management or oversight by the Commission, on behalf of the Government, of items controlled or incurred by the Government.

1.2 Basis of preparation of the financial statements

The financial statements are general purpose financial statements and are required by section 49 of the *Financial Management and Accountability Act 1997*.

The financial statements have been prepared in accordance with:

- Finance Minister's Orders (FMOs) for reporting periods ending on or after 1 July 2011.
- Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost convention, except where certain assets and liabilities are recorded at fair value. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position.

The financial statements are presented in whole Australian dollars unless otherwise specified.

In preparing the financial statements the Commission identified changes to be made to the comparative for Note 3B: Supplier expenses and 16B: Administered supplier expenses. As a result, the comparatives were changed for the following categories: Consultants, legal, contractors and secondees; equipment, repairs and maintenance; general expenses and Information technology and communication from the 2011-12 financial statements. The comparative for Departmental

Commitments is re-apportioned based on split between operating lease commitments and other commitments.

Unless an alternative treatment is specifically required by an accounting standard or the FMOs, assets and liabilities are recognised in the balance sheet when and only when it is probable that future economic benefits will flow to the Commission, or a future sacrifice of economic benefits will be required and the amounts of the assets or liabilities can be reliably measured. Liabilities and assets that are unrecognised are reported in the schedule of commitments or the schedule of contingencies.

Unless alternative treatment is specifically required by an accounting standard, income and expenses are recognised in the statement of comprehensive income when and only when the flow, consumption or loss of economic benefits has occurred and can be reliably measured.

1.3 Significant accounting judgements and estimates

In the process of applying the accounting policies listed in this note, the Commission has made the following judgements that have the most significant impact on the amounts recorded in the financial statements:

- The provision for employee entitlements is based on the actuarial assessment determined by the shorthand method.

The Commission made no other assumptions or estimates identified as having a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

1.4 New Australian accounting standards

Adoption of New Australian Accounting Standard requirements

No accounting standard has been adopted earlier than the application date as stated in the standard.

The following revised standards and interpretations were issued prior to the sign-off date, were applicable to the current reporting period and had a financial impact on the Commission:

- AASB 7 - Financial Instruments: Disclosures - September 2011 (Compilation)
- AASB 101 - Presentation of Financial Statements - September 2011 (Compilation)
- AASB 120 - Accounting for Government Grants and Disclosure of Government Assistance - September 2011 (Compilation)
- AASB 132 - Financial Instruments: Presentation - September 2011 (Compilation).

Other new standards, revised standards, interpretations and amending standards that were issued prior to the sign-off date and are applicable to the current reporting period did not have a financial impact, and are not expected to have a future financial impact on the Commission.

Future Australian Accounting Standard requirements

The following new or reissued standards were issued by the Australian Accounting Standards Board prior to the sign-off date, which are expected to have a financial impact on the Commission for future reporting periods:

- AASB 7 - Financial Instruments: Disclosures - December 2012 (Compilation)
- AASB 9 - Financial Instruments - September 2012 (Compilation)
- AASB 13 - Fair Value Measurement - December 2012 (Principal)
- AASB 101 - Presentation of Financial Statements - December 2012 (Compilation)

- AASB 107 - Statement of Cash Flows - December 2012 (Compilation)
- AASB 108 - Accounting Policies, Changes in Accounting Estimates and Errors - December 2012 (Compilation)
- AASB 110 - Events after the Reporting Period - September 2012 (Compilation)
- AASB 116 - Property, Plant and Equipment - September 2012 (Compilation)
- AASB 117 - Leases - September 2012 (Compilation)
- AASB 118 - Revenue - December 2012 (Compilation)
- AASB 119 - Employee Benefits - September 2011 (Principal).

Other new standards, revised standards, interpretations and amending standards that were issued prior to the sign-off date and are applicable to the future reporting period are not expected to have a future financial impact on the Commission.

1.5 Revenue

Revenue from the sale of goods is recognised when:

- the risks and rewards of ownership have been transferred to the buyer
- the Commission retains no managerial involvement or effective control over the goods
- the revenue and transaction costs incurred can be reliably measured
- it is probable that the economic benefits associated with the transaction will flow to the Commission.

Revenue from rendering of services is recognised by reference to the stage of completion of contracts at the reporting date. The revenue is recognised when:

- the amount of revenue, stage of completion and transaction costs incurred can be reliably measured
- the probable economic benefits associated with the transaction will flow to the Commission.

The stage of completion of contracts at the reporting date is determined by reference to the proportion of costs incurred to date bear to the estimated total costs of the transaction.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed at end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised using the effective interest method as set out in AASB 139 - Financial Instruments: Recognition and Measurement.

Revenue from Government

Amounts appropriated for departmental appropriations for the year (adjusted for any formal additions and reductions) are recognised as revenue from Government when the Commission gains control of the appropriation, except for certain amounts that relate to activities that are reciprocal in nature, in which case revenue is recognised only when it has been earned. Appropriations receivable are recognised at their nominal amounts.

1.6 Gains

Resources received free of charge

Resources received free of charge are recognised as gains when, and only when, a fair value can be reliably determined and the services would have been purchased if they had not been donated.

Use of those resources is recognised as an expense. Resources received free of charge are recorded as either revenue or gains depending on their nature.

Contributions of assets at no cost of acquisition or for nominal consideration are recognised as gains at their fair value when the asset qualifies for recognition, unless received from another Government entity as a consequence of a restructuring of administrative arrangements.

Sale of assets

Gains from disposal of assets are recognised when control of the asset has passed to the buyer.

1.7 Transactions with the Australian Government as owner

Equity injections

Amounts appropriated which are designated as 'equity injections' for a year (less any formal reductions) and Departmental Capital Budgets (DCBs) are recognised directly in contributed equity in that year.

Restructuring of administrative arrangements

Net assets received from or relinquished to another government entity under a restructuring of administrative arrangements are adjusted at their book value directly against contributed equity.

1.8 Employee benefits

Liabilities for 'short-term employee benefits' (as defined in AASB 119 - Employee Benefits) and termination benefits due within 12 months of the end of reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Leave

The liability for employee benefits includes provision for annual leave and long service leave. No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees of the Commission is estimated to be less than the annual entitlement for sick leave.

The leave liabilities are calculated on the basis of employees' remuneration at the estimated salary rates that will be applied at the time the leave is taken, including the Commission's employer superannuation contribution rates to the extent that the leave is likely to be taken during service rather than paid out on termination.

The long service leave liabilities were calculated using the 'shorthand method' outlined in the FMOs as the Commission had less than 1,000 full time equivalent staff at 30 June 2013.

Separation and redundancy

Provision is made for separation and redundancy benefit payments. The Commission recognises a provision for termination when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations.

Superannuation

The Commission's staff are members of the Commonwealth Superannuation Scheme (CSS), the Public Sector Superannuation Scheme (PSS), the PSS accumulation plan (PSSap) or another fund of their choice.

The CSS and PSS are defined benefit schemes for the Australian Government. The PSSap is a defined contribution scheme.

The liability for defined benefits is recognised in the financial statements of the Australian Government and is settled by the Australian Government in due course. This liability is reported in the Department of Finance and Deregulation's administered schedules and notes.

The Commission makes employer contributions to the employees' superannuation scheme at rates determined by an actuary to be sufficient to meet the current cost to the Government. The Commission accounts for the contributions as if they were contributions to defined contribution plans.

The liability for superannuation recognised as at 30 June represents outstanding contributions for the final fortnight of the year.

1.9 Leases

A distinction is made between finance leases and operating leases. Finance leases effectively transfer from the lessor to the lessee substantially all the risks and rewards incidental to ownership of leased assets. An operating lease is a lease that is not a finance lease. In operating leases, the lessor effectively retains substantially all such risks and benefits.

Where an asset is acquired by means of a finance lease, the asset is capitalised at either the fair value of the lease property or, if lower, the present value of minimum lease payments at the inception of the contract and a liability is recognised at the same time and for the same amount.

The discount rate used is the interest rate implicit in the lease. Leased assets are amortised over the period of the lease. Lease payments are allocated between the principal component and the interest expense.

Operating lease payments are expensed on a straight-line basis which is representative of the pattern of benefits derived from the leased assets.

1.10 Borrowing costs

All borrowing costs are expensed as incurred.

1.11 Cash and cash equivalents

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, demand deposits in bank accounts with an original maturity of three months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and cash in special accounts.

1.12 Financial assets

The Commission classifies its financial assets as loans and receivables. Trade receivables, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest method less impairment. Interest is recognised by applying the effective interest rate.

The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition. Financial assets are recognised and derecognised upon trade date.

Income is recognised on an effective interest rate basis except for financial assets that are recognised at fair value through profit or loss.

Impairment of financial assets

Financial assets are assessed for impairment at the end of each reporting period. If there is objective evidence that an impairment loss has been incurred for loans and receivables, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows discounted at the asset's original effective interest rate. The carrying amount is reduced by way of an allowance account. The loss is recognised in the statement of comprehensive income.

1.13 Financial liabilities

All financial liabilities are classified as other financial liabilities. Financial liabilities are recognised and derecognised upon 'trade date'. Other financial liabilities, including borrowings, are initially measured at fair value, net of transaction costs. These liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

The effective interest method is a method of calculating the amortised cost of a financial liability and of allocating interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments through the expected life of the financial liability, or, where appropriate, a shorter period.

Supplier and other payables are recognised at amortised cost. Liabilities are recognised to the extent that the goods or services have been received (and irrespective of having been invoiced).

1.14 Contingent liabilities and contingent assets

Contingent liabilities and contingent assets are not recognised in the balance sheet but are reported in the relevant schedules and notes. They may arise from uncertainty as to the existence of a liability or asset or represent an asset or liability in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain and contingent liabilities are disclosed when settlement is greater than remote.

The Commission is not aware of any departmental and administered contingent assets or liabilities as at the signing date that would require disclosure in the financial statements.

1.15 Financial guarantee contracts

Financial guarantee contracts are accounted for in accordance with AASB 139 - Financial Instruments: Recognition and Measurement. They are not treated as a contingent liability, as they are regarded as financial instruments outside the scope of AASB 137 - Provisions, Contingent Liabilities and Contingent Assets.

1.16 Acquisition of assets

Assets are recorded at cost on acquisition except as stated below. The cost of acquisition includes the fair value of assets transferred in exchange and liabilities undertaken. Financial assets are initially measured at their fair value plus transaction costs where appropriate.

Assets acquired at no cost, or for nominal consideration, are initially recognised as assets and income at their fair value at the date of acquisition, unless acquired as a consequence of restructuring of administrative arrangements. In the latter case, assets are initially recognised as contributions by owners at the amounts at which they were recognised in the transferor's accounts immediately prior to the restructuring.

1.17 Property, plant and equipment

Asset recognition threshold

Purchases of property, plant and equipment are recognised initially at cost in the balance sheet, except for purchases costing less than \$2,000, which are expensed in the year of acquisition (other than where they form part of a group of similar items which are significant in total).

Revaluations

Fair values for each class of asset are determined as shown below:

Asset class	Fair value measurement
Infrastructure, plant and equipment	Market selling price

Following initial recognition at cost, property, plant and equipment are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Valuations are conducted with sufficient frequency to ensure that the carrying amounts of assets do not differ materially from the assets' fair values as at the reporting date. The regularity of independent valuations depended upon the volatility of movements in market values for the relevant assets.

Revaluation adjustments are made on a class basis. Any revaluation increment is credited to equity under the heading of asset revaluation reserve except to the extent that it reverses a previous revaluation decrement of the same asset class that was previously recognised in the surplus/deficit. Revaluation decrements for a class of assets are recognised directly in the surplus/deficit except to the extent that they reversed a previous revaluation increment for that class.

Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the asset restated to the revalued amount.

Depreciation

Depreciable property, plant and equipment assets are written off to their estimated residual values over their estimated useful lives to the Commission using, in all cases, the straight-line method of depreciation.

Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

	2013	2012
Departmental assets		
Plant and equipment	3 to 4 years	3 to 4 years

Impairment

All assets were assessed for impairment as at 30 June 2013.

Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the Commission were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

Derecognition

An item of property, plant and equipment is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal.

1.18 Intangibles

The Commission's intangible assets primarily comprise internally developed software for internal use. These assets are carried at cost less accumulated amortisation and accumulated impairment losses.

Software is amortised on a straight-line basis over its anticipated useful life. The useful life of the Commission's software is 3 years.

All software assets were assessed for indications of impairment as at 30 June 2013.

1.19 Taxation

The Commission is exempt from all forms of taxation except Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- a) where the amount of GST incurred is not recoverable from the Australian Taxation Office
- b) for receivables and payables
- c) commitments payable and receivable.

1.20 Reporting of administered activities

Administered revenues, expenses, assets, liabilities and cash flows are disclosed in the administered schedules and related notes.

Except where otherwise stated below, administered items are accounted for on the same basis and using the same policies as for departmental items, including the application of Australian Accounting Standards.

Administered cash transfers to and from the Official Public Account

Revenue collected by the Commission for use by the Government rather than the Commission is administered revenue. Collections are transferred to the Official Public Account (OPA) maintained by the Department of Finance and Deregulation. Conversely, cash is drawn from the OPA to make payments under Parliamentary appropriation on behalf of Government. These transfers to and from the OPA are adjustments to the administered cash held by the Commission on behalf of the Government and reported as such in the schedule of administered cash flows and in the administered reconciliation schedule.

Revenue

All administered revenues are revenues relating to ordinary activities performed by the Commission on behalf of the Australian Government. As such, administered appropriations are not revenues of the individual entity that oversees distribution or expenditure of the funds as directed.

Loans and receivables

Where loans and receivables are not subject to concessional treatment, they are carried at amortised cost using the effective interest method. Gains and losses due to impairment, derecognition and amortisation are recognised through the schedule of administered comprehensive income.

1.21 Compliance with statutory conditions for payments from the Consolidated Revenue Fund

Williams v Commonwealth

The Australian Government continues to have regard to developments in case law, including the High Court's most recent decision on Commonwealth expenditure in *Williams v Commonwealth (2012) 288 ALR 410*, as they contribute to the larger body of law relevant to the development of Commonwealth programs. In accordance with its general practice, the Government will continue to monitor and assess risk and decide on any appropriate actions to respond to risks of expenditure not being consistent with constitutional or other legal requirements.

Section 83 of the Constitution

During 2012-13 additional legal advice was received that indicated there could be breaches of Section 83 under certain circumstances with payments for long service leave, goods and services tax and payments under determination of the Remuneration Tribunal. The Commission will review its processes and controls over payments for these items to minimise the possibility for future breaches as a result of these payments.

Note 2: Events after the reporting period

Departmental

On 5 August 2013 the determination to reduce *2012-13 Appropriation Act 1* for \$11,000 was signed by the Minister for Finance and Deregulation. The determination had the effect of legally reducing 2012-13 appropriation in the 2013-14 year. There is no effect on the financial statements as the reduction has been recognised in Revenue from Government as the Government decision regarding the reduction occurred in 2012-13.

Administered

There are no known events occurring after the reporting period that could impact on the financial statements.

Note 3: Expenses

	2013	2012
	\$	\$
Note 3A: Employee benefits		
Wages and salaries	1,224,134	412,297
Superannuation:		
Defined contribution plans	27,708	21,054
Defined benefit plans	156,549	38,474
Leave and other entitlements	155,060	8,549
Other	1,881	693
Total employee benefits	1,565,332	481,067

	2013	2012
	\$	\$
Note 3B: Supplier		
Goods and services¹		
Consultants, legal, contractors and secondees	539,578	36,653
Equipment, repairs and maintenance	16,902	2,200
General expenses	79,341	52,545
Office accommodation, facility management and security	236,094	138,257
Information technology and communication	68,476	14,909
Travel	64,909	88,471
Total goods and services	1,005,300	333,035
Goods and services are made up of:		
Provision of goods – related entities	2,725	-
Provision of goods – external parties	12,264	8,281
Rendering of services – related entities	818,933	207,722
Rendering of services – external parties	171,378	117,032
Total goods and services	1,005,300	333,035
Other supplier expenses		
Workers compensation expenses	13,721	-
Total other supplier expenses	13,721	-
Total supplier expenses	1,019,021	333,035

1 Comparative re-apportioned based on change in mapping and re-classification for the current year.

	2013	2012
	\$	\$
Note 3C: Depreciation and amortisation		
Depreciation:		
Property, plant and equipment	6,492	1,267
Total depreciation	6,492	1,267
Amortisation:		
Intangibles - computer software	5,886	-
Total amortisation	5,886	-
Total depreciation and amortisation	12,378	1,267

Note 4: Income

OWN-SOURCE REVENUE	2013	2012
	\$	\$
Note 4A: Sale of goods and rendering of services		
Rendering of services – related entities	189	-
Rendering of services – external parties	21	-
<i>Total sale of goods and rendering of services</i>	210	-

GAINS	2013	2012
	\$	\$
Note 4B: Resources received free of charge		
Financial statement audit services provided free of charge by the Australian National Audit Office	32,000	25,000
<i>Total other gains</i>	32,000	25,000

REVENUE FROM GOVERNMENT	2013	2012
	\$	\$
Note 4C: Revenue from Government		
Appropriations:		
Departmental appropriation	2,336,000	787,559
<i>Total Revenue from Government</i>	2,336,000	787,559

Note 5: Financial assets

	2013	2012
	\$	\$
Note 5A: Cash and cash equivalents		
Cash on hand or on deposit	80,137	10,000
<i>Total cash and cash equivalents</i>	80,137	10,000

	2013	2012
	\$	\$
Note 5B: Trade and other receivables		
Good and services:		
Goods and services – related entities	-	14,984
Goods and services – external parties	1,756	-
Total receivables for goods and services	1,756	14,984
Appropriations receivable:		
For existing programs	171,201	765,864
Total appropriations receivable	171,201	765,864
Other receivables:		
GST receivable from the Australian Taxation Office	7,094	10,424
Total other receivables	7,094	10,424
Total trade and other receivables (gross)	180,051	791,272
Total trade and other receivables (net)	180,051	791,272
Receivables are expected to be recovered in:		
No more than 12 months	180,051	791,272
More than 12 months	-	-
Total trade and other receivables (net)	180,051	791,272

Note: No receivables are overdue. Credit terms are within 30 days.

	2013	2012
	\$	\$
Note 5C: Accrued revenue		
Recovery of departmental costs	-	58,673
Total accrued revenue	-	58,673
Accrued revenues are expected to be recovered in:		
No more than 12 months	-	58,673
More than 12 months	-	-
Total accrued revenue	-	58,673

Note 6: Non-financial assets

	2013	2012
	\$	\$
Note 6A: Property plant and equipment¹		
Other property, plant and equipment:		
Fair value	23,949	20,096
Accumulated depreciation	(11,290)	(4,798)
Work in progress	-	3,853
Total other property, plant and equipment	12,659	19,151
Total property, plant and equipment	12,659	19,151

¹ Comparative figure changed to reflect the adjustment made between property plant and equipment work in progress and intangible work in progress.

Note 6B: Reconciliation of the opening and closing balances of property, plant and equipment (2012-13)

	Other property, plant & equipment	Total
	\$	\$
As at 1 July 2012		
Work in progress	3,853	3,853
Gross book value	20,096	20,096
Accumulated depreciation	(4,798)	(4,798)
Net book value 1 July 2012	19,151	19,151
Depreciation expense	(6,492)	(6,492)
Net book value 30 June 2013	12,659	12,659
Net book value as of 30 June 2013 represented by:		
Work in progress	-	-
Gross book value	23,949	23,949
Accumulated depreciation	(11,290)	(11,290)
Net book value 30 June 2013	12,659	12,659

Note 6B: Reconciliation of the opening and closing balances of property, plant and equipment (2011-12)

	Other property, plant & equipment	Total
	\$'000	\$'000
As at 1 January 2012		
Work in progress	-	-
Gross book value	-	-
Accumulated depreciation	-	-
Net book value 1 July 2011	-	-
Additions		
By purchase	3,853	3,853
From acquisition of operations on restructuring	20,096	20,096
Depreciation expense	(4,798)	(4,798)
Net book value 30 June 2012	19,151	19,151
Net book value as of 30 June 2012 represented by:		
Work in progress	3,853	3,853
Gross book value	20,096	20,096
Accumulated depreciation	(4,798)	(4,798)
Net book value 30 June 2012	19,151	19,151

	2013	2012
	\$	\$
Note 6C: Intangibles		
Computer software:		
Internally developed – in progress ¹	-	13,070
Internally developed – in use	24,505	-
Total intangibles (gross)	24,505	13,070
Accumulated amortisation	(5,886)	-
Total intangibles (net)	18,619	13,070

¹ Comparative figure changed to reflect the adjustment made between property plant and equipment work in progress asset and intangible work in progress asset. The internally developed asset in 2011-12 is the development for the Commission's website.

	Computer software internally developed	Total
	\$'000	\$'000
Note 6D: Reconciliation of the opening and closing balances of intangibles (2012-13)		
As at 1 July 2012		
Work in progress	13,070	13,070
Gross book value	-	-
Accumulated amortisation	-	-
Net book value 1 July 2012	13,070	13,070
Additions:		
By purchase or internally developed	11,435	11,435
Amortisation	(5,886)	(5,886)
Net book value 30 June 2013	18,619	18,619
Net book value as of 30 June 2013 represented by:		
Work in progress	-	-
Gross book value	24,505	24,505
Accumulated amortisation	(5,886)	(5,886)
Net book value 30 June 2013	18,619	18,619

	Computer software internally developed	Total
	\$'000	\$'000
Note 6D: Reconciliation of the opening and closing balances of intangibles (2011-12)		
As at 1 July 2011		
Work in progress	-	-
Gross book value	-	-
Accumulated amortisation	-	-
Net book value 1 July 2011	-	-
Additions:		
By purchase or internally developed	13,070	13,070
Net book value 30 June 2012	13,070	13,070
Net book value as of 30 June 2012 represented by:		
Work in progress	13,070	13,070
Gross book value	-	-
Accumulated amortisation	-	-
Net book value 30 June 2012	13,070	13,070

Note 7: Payables

	2013	2012
	\$	\$
Note 7A: Suppliers		
Trade creditors and accruals	35,173	438,764
Total suppliers payable	35,173	438,764
Supplier payables are expected to be settled within 12 months:		
Related entities	25,931	406,313
External parties	9,242	32,451
Total suppliers payable	35,173	438,764

Settlement is usually made within 30 days.

	2013	2012
	\$	\$
Note 7B: Other payables		
Salaries and wages	38,199	30,751
Superannuation	4,122	5,438
Total other payables	42,321	36,189
Total other payables are expected to be settled in:		
No more than 12 months	42,321	36,189
More than 12 months	-	-
Total other payables	42,321	36,189

Note 8: Provisions

	2013	2012
	\$	\$
Note 8A: Employee provisions		
Annual Leave	130,040	125,801
Long service leave	133,030	111,988
Total employee provisions	263,070	237,789
Employee provisions are expected to be settled in:		
No more than 12 months	235,063	161,564
More than 12 months	28,007	76,225
Total employee provisions	263,070	237,789

Note 9: Restructuring

Note 9A: Departmental restructuring

The Commission did not assume or relinquish any departmental or administered functions as a result of restructuring during 2012-13.

Departmental restructuring (2011-12)

Assumed

The National Mental Health Commission (NMHC) was relinquished from the Department of the Prime Minister and Cabinet (PMC) on establishment of the Commission on 1 January 2012. The net assets assumed from all entities were \$182,233.01. In respect of functions assumed, the net book values of assets and liabilities were transferred to the entity for no consideration.

	PMC
	\$
FUNCTION ASSUMED	
Assets recognised	
Appropriation receivable	303,573
Property, plant and equipment	10,511
<i>Total assets recognised</i>	314,084
Liabilities recognised	
Employee provisions	131,851
<i>Total liabilities recognised</i>	131,851
<i>Net assets assumed</i>	182,233
Income	
Recognised by the receiving entity	787,559
Recognised by the losing entity	-
<i>Total income</i>	787,559
Expenses	
Recognised by the receiving entity	-
Recognised by the losing entity	469,481
<i>Total expenses</i>	469,481

Note 10: Cash flow reconciliation

	2013	2012
	\$	\$
Reconciliation of cash and cash equivalents as per balance sheet to cash flow statement		
Cash and cash equivalents as per:		
Cash flow statement	80,137	10,000
Balance sheet	80,137	10,000
<i>Difference</i>	-	-
Reconciliation of net cost of services to net cash from operating activities:		
Net cost of services	(2,564,521)	(790,369)
Add: Revenue from Government	2,336,000	787,559
Adjustments for non-cash items		
Depreciation and amortisation	12,378	1,267
Changes in assets / liabilities		
(Increase) / decrease in net receivables ¹	605,168	(642,526)
(Increase) / decrease in accrued revenue ¹	58,673	(58,673)
Increase / (decrease) in employee provisions	25,281	237,789
Increase / (decrease) in supplier payables	(403,591)	438,764
Increase / (decrease) in other payable	6,131	36,189
Net cash from operating activities	75,519	10,000

¹ Comparative figure changed due to split between net receivables and accrued revenue.

Note 11: Contingent assets and liabilities

Quantifiable contingencies

The Commission is not aware of any departmental quantifiable contingent liabilities or assets as at the signing date that would require disclosure in the financial statements.

Unquantifiable contingencies

The Commission is not aware of any departmental unquantifiable contingent liabilities or assets as at the signing date that would require disclosure in the financial statements.

Significant remote contingencies

The Commission is not aware of any significant remote departmental contingent liabilities or assets as at the signing date that would require disclosure in the financial statements.

Note 12: Senior executive remuneration

	2013	2012
	\$	\$
Note 12A: Senior executive remuneration expense for the reporting period		
Short-term employee benefits:		
Salary (including annual leave taken)	580,170	186,069
Other ¹	30,488	1,356
Total short-term employee benefits	610,658	187,425
Post-employment benefits:		
Superannuation	63,874	35,047
Total post-employment benefits	63,874	35,047
Other long-term benefits:		
Long-service leave	2,908	4,655
Total other long-term benefits	2,908	4,655
Total senior executive remuneration expenses	677,440	227,127

¹ Includes motor vehicle, other allowances and reportable fringe benefits.

The comparative 2012 year reflects the part year costs of senior executives as the National Mental Health Commission was established on 1 January 2012.

Notes:

- Note 12A is prepared on an accrual basis.
- Note 12A excludes acting arrangements and part-year service where total remuneration expensed during the period of acting at the senior executive level was less than \$180,000.
- No performance bonuses were expensed during the reporting period, or comparative period in relation to senior executives.
- Two employees met the criteria for inclusion in the above table for 2012-13 compared to one in 2011-12.

Note 12B: Average annual reportable remuneration paid to substantive senior executives during the reporting period

Average annual reportable remuneration paid to substantive senior executives in 2013

Average annual reportable remuneration ¹	Substantive Senior Executives	Reportable Salary ²	Contributed superannuation ³	Reportable allowances ⁴	Total reportable remuneration
	No.	\$	\$	\$	\$
Total remuneration (including part-time arrangements):					
\$300,000 to \$329,999	1	269,314	34,072	-	303,386
\$330,000 to \$359,999	1	304,984	29,258	658	334,900
Total number of substantive senior executives	2				

1. This table reports substantive senior executives who received remuneration paid through the Commission's payroll system during the reporting period.
2. 'Reportable salary' includes the following:
 - a) gross payments (less any bonuses paid, which are separated out and disclosed in the 'bonus paid' column);
 - b) reportable fringe benefits (at the net amount prior to 'grossing up' to account for tax benefits);
 - c) exempt foreign employment income; and
 - d) salary sacrificed benefits.
3. The 'contributed superannuation' amount is the average cost to the entity for the provision of superannuation benefits to substantive senior executives in that reportable remuneration band during the reporting period.
4. 'Reportable allowances' are the average actual allowances paid as per the 'total allowances' line on individuals' payment summaries.

Notes:

- Each row is an averaged figure based on headcount for individuals in the band.

Average annual reportable remuneration paid to substantive senior executives in 2012

Average annual reportable remuneration ¹	Substantive Senior Executives	Reportable salary ²	Contributed superannuation ³	Reportable allowances ⁴	Total reportable remuneration
	No.	\$	\$	\$	\$
Total remuneration (including part-time arrangements):					
less than \$180,000	1	99,459	14,413	-	113,872
\$180,000 to \$209,999	1	166,610	33,517	1,356	201,483
Total number of substantive senior executives	2				

1. This table reports substantive senior executives who received remuneration paid through the Commission's payroll system during the reporting period.
2. 'Reportable salary' includes the following:
 - a) gross payments (less any bonuses paid, which are separated out and disclosed in the 'bonus paid' column);

- b) reportable fringe benefits (at the net amount prior to 'grossing up' to account for tax benefits);
- c) exempt foreign employment income; and
- d) salary sacrificed benefits.

3. The 'contributed superannuation' amount is the average cost to the entity for the provision of superannuation benefits to substantive senior executives in that reportable remuneration band during the reporting period.
4. 'Reportable allowances' are the average actual allowances paid as per the 'total allowances' line on individuals' payment summaries.

Notes:

- Each row is an averaged figure based on headcount for individuals in the band.

Note 12C: Average Annual Reportable Remuneration Paid to Other Highly Paid Staff during the Reporting Period

The Commission has no other staff with reportable remuneration of over \$180,000 for the reporting period.

Note 13: Remuneration of auditors

	2013	2012
	\$	\$
Financial statement audit services are provided free of charge by the Australian National Audit Office (ANAO).		
Fair value of the services provided		
Financial statement audit services	32,000	25,000
Total	32,000	25,000

No other services were provided by the auditors of the financial statements.

Note 14: Financial instruments

	2013	2012
	\$	\$
Note 14A: Categories of financial instruments		
Financial assets		
Loans and receivables:		
Cash and cash equivalents	80,137	10,000
Goods and services receivables	1,756	14,984
Accrued revenue	-	58,673
Carrying amount of financial assets	81,893	83,657
Financial liabilities		
At amortised cost:		
Suppliers	35,173	438,764
Carrying amount of financial liabilities	35,173	438,764

Note 14B: Net income and expense from financial assets

The Commission had no income and expense from financial assets for 2012-13 (2011-12: Nil).

Note 14C: Fair value of financial instruments

The fair value of financial instruments approximate their carrying amounts.

Note 14D: Credit risk

The Commission was exposed to minimal credit risk as loans and receivables were comprised of cash, goods and services receivable and accrued revenue. The maximum exposure to credit risk is the risk that arises from potential default of a debtor. This amount is equal to the total amount of these outstanding receivables, 2013: \$1,756 (2012: \$14,984). The Commission has assessed the risk of the default on payment and has not allocated any amounts to an impairment allowance account (2012: \$Nil).

The Commission manages its credit risk by undertaking background and credit checks prior to allowing a debtor relationship.

The Commission held no collateral to mitigate against credit risk.

The following table illustrates the entity's gross exposure to credit risk.

	2013	2012
	\$	\$
Financial assets		
Cash and cash equivalents	80,137	10,000
Goods and services receivables	1,756	14,984
Accrued revenue	-	58,673
Total	81,893	83,657

Credit quality of financial instruments not past due or individually determined as impaired

	Not past due nor impaired	Not past due nor impaired	Past due or impaired	Past due or impaired
	2013	2012	2013	2012
	\$	\$	\$	\$
Cash and cash equivalents	80,137	10,000	-	-
Goods and Services receivables	1,756	14,984	-	-
Accrued revenue	-	58,673	-	-
Total	81,893	83,657	-	-

Ageing of financial assets that were past due but not impaired for 2013

There are no financial assets that were past due but not impaired for 2012-13 (2011-12: Nil).

Note 14E: Liquidity risk

The Commission's financial liabilities were suppliers payable. The exposure to liquidity risk was based on the notion that the Commission would encounter difficulty in meeting its obligations associated with financial liabilities. This was highly unlikely due to appropriation funding and mechanisms available to the Commission (e.g. Advance to the Finance Minister) and internal policies and procedures put in place to ensure there were appropriate resources to meet its financial obligations.

The Commission was funded by an appropriation from the Australian Government. The Commission managed its funds to ensure it had adequate funds to meet payments as they fell due. The Commission had no experience of default.

The Commission's financial liabilities are due within one year.

The Commission had no derivative financial liabilities in 2013.

Maturities for non-derivative financial liabilities 2013						
	On demand	Within 1 year	1 to 2 years	2 to 5 years	> 5 years	Total
	\$	\$	\$	\$	\$	\$
Suppliers	-	35,173	-	-	-	35,173
Total	-	35,173	-	-	-	35,173

Maturities for non-derivative financial liabilities 2012						
	On demand	Within 1 year	1 to 2 years	2 to 5 years	> 5 years	Total
	\$	\$	\$	\$	\$	\$
Suppliers	-	438,764	-	-	-	438,764
Total	-	438,764	-	-	-	438,764

Note 14F: Market risk

The Commission held basic financial instruments that did not expose the agency to certain market risks. The Commission was not exposed to interest risk, currency risk or other price risk.

Note 15: Financial assets reconciliation

		2013	2012
	Notes	\$	\$
Financial assets			
Total financial assets as per balance sheet		260,188	859,945
Less: non-financial instrument components			
Appropriation receivables		171,201	765,864
GST receivable from the ATO		7,094	10,424
Total non-financial instrument components		178,295	776,288
Total financial assets as per financial instruments note¹	14A	81,893	83,657

1 Figure disclosed net of statutory receivables.

Note 16: Administered expenses

	2013	2012
	\$	\$
Note 16A: Suppliers		
Goods and services¹		
Outsourced providers, contractors and consultants	2,800,845	1,563,809
Information communications and technology	379,142	41,864
Travel	242,787	130,602
Sitting fees	198,166	82,618
General expenses	36,549	28,232
Total goods and services	3,657,489	1,847,125
Goods and services are made up of:		
Provision of goods – related entities	40,000	-
Provision of goods – external parties	2,920	-
Rendering of services – related entities	741,744	788,592
Rendering of services – external parties	2,872,825	1,058,533
Total goods and services	3,657,489	1,847,125
Total suppliers expenses	3,657,489	1,847,125

1 Comparative re-classified based on change in mapping for the current year. Information communications and technology contains Subscriptions expenses and Media & Liaison expenses, etc.

Note 17: Administered income

	2013	2012
	\$	\$
OWN-SOURCE REVENUE		
Non-Taxation Revenue		
Note 17A: Other revenue		
Refunds from prior year	25,360	-
Total other revenue	25,360	-

Note 18: Administered financial assets

	2013	2012
	\$	\$
Note 18A: Cash and cash equivalents		
Cash on hand or on deposit	-	-
Total cash and cash equivalents	-	-
Note 18B: Trade and Other Receivables		
Other receivables:		
GST receivable from the Australian Taxation Office	178,160	88,851
Total other receivables	178,160	88,851
Total trade and other receivables (net)	178,160	88,851
Receivables are expected to be recovered in:		
No more than 12 months	178,160	88,851
More than 12 months	-	-
Total trade and other receivables (net)	178,160	88,851

No receivables are overdue. Credit terms are within 30 days (2012: 30 days).

Note 19: Administered payables

	2013	2012
	\$	\$
Note 19A: Suppliers		
Trade creditors and accruals	928,267	916,267
<i>Total suppliers</i>	928,267	916,267
Supplier payables expected to be settled within 12 months:		
Related entities	114,465	469,425
External parties	813,802	446,842
<i>Total suppliers</i>	928,267	916,267

Settlement was usually made within 30 days.

Note 20: Administered cash flow reconciliation

	2013	2012
	\$	\$
Reconciliation of cash and cash equivalents as per Administered Schedule of Assets and Liabilities to Administered Cash Flow Statement		
Cash and cash equivalents as per:		
Cash flow statement	-	-
Schedule of administered assets and liabilities	-	-
<i>Difference</i>	-	-
Reconciliation of net cost of services to net cash from operating activities:		
Net cost of services	(3,632,129)	(1,847,125)
Changes in assets / liabilities		
(Increase) / decrease in net receivables	(89,309)	(88,851)
Increase / (decrease) in supplier payables	12,000	916,267
<i>Net cash used by operating activities</i>	(3,709,438)	(1,019,709)

Note 21: Administered contingent assets and liabilities

Quantifiable contingencies

The Commission is not aware of any administered quantifiable contingent liabilities or assets as at signing date that would require disclosure in the financial statements.

Unquantifiable contingencies

The Commission is not aware of any administered unquantifiable contingent liabilities or assets as at signing date that would require disclosure in the financial statements.

Significant remote contingencies

The Commission is not aware of any administered significant remote contingent liabilities or assets as at signing date that would require disclosure in the financial statements.

Note 22: Administered financial instruments

	2013	2012
	\$	\$
Note 22A: Categories of financial instruments		
Financial liabilities		
At amortised cost:		
Supplier payables	928,267	916,267
<i>Carrying amount of financial liabilities</i>	928,267	916,267

Note 22B: Net income and expense from financial assets

There were no net income and expenses generated by financial assets for 2012-13 (2011-12: Nil).

Note 22C: Fair value of financial instruments

The fair value of financial instruments approximate their carrying amounts.

Note 22D: Credit risk

The Commission had no financial assets that were exposed to credit risk.

Note 22E: Liquidity risk

The Commission's administered financial liabilities were supplier payables. The exposure to liquidity risk was based on the notion that the Commission would encounter difficulty in meeting its obligations associated with administered financial liabilities. This was highly unlikely due to appropriation funding and mechanisms available to the Commission (e.g. Advance to the Finance Minister) and internal policies and procedures put in place to ensure there were appropriate resources to meet its financial obligations.

Maturities for non-derivative financial liabilities 2013						
	On demand	Within 1 year	1 to 2 years	2 to 5 years	> 5 years	Total
	\$	\$	\$	\$	\$	\$
Other liabilities						
Supplier payables	-	928,267	-	-	-	928,267
Total	-	928,267	-	-	-	928,267
Maturities for non-derivative financial liabilities 2012						
	On demand	Within 1 year	1 to 2 years	2 to 5 years	> 5 years	Total
	\$	\$	\$	\$	\$	\$
Other liabilities						
Supplier payables	-	916,267	-	-	-	916,267
Total	-	916,267	-	-	-	916,267

Note 22F: Market risk

The Commission held basic financial instruments that did not expose the Commission to certain market risks.

The Commission was not exposed to interest risk, currency risk or other price risk.

Note 23: Administered financial assets reconciliation

	2013	2012
	\$	\$
Financial assets		
Total financial assets per schedule of administered assets and liabilities	178,160	88,851
Less: non-financial instrument components		
GST receivables	178,160	88,851
Total non-financial instrument components	178,160	88,851
Total financial assets as per financial instruments note¹	-	-

¹ Figure disclosed net of statutory receivables.

Note 24: Appropriations

Note 24A: Annual appropriations ('recoverable GST exclusive')								
		2013 Appropriations						
		Appropriation Act		FMA Act			Appropriation applied in 2012-13 (current and prior years)	Variance(b)
Annual Appropriation	Appropriations reduced(a)	Section 30	Section 31	Section 32	Total appropriation			
\$	\$	\$	\$	\$	\$	\$	\$	
DEPARTMENTAL								
Ordinary annual services	2,347,000	-	61,272	-	2,408,272	(3,012,398)	(604,126)	
Other services								
Equity	-	-	-	-	-	(6,053)	(6,053)	
Total departmental	2,347,000	-	61,272	-	2,408,272	(3,018,451)	(610,179)	
ADMINISTERED								
Ordinary annual services								
Administered items	4,158,000	(375,956)	18,410	-	3,800,454	(3,727,848)	72,606	
Total administered	4,158,000	(375,956)	18,410	-	3,800,454	(3,727,848)	72,606	

Notes:

(a) Appropriation Acts (No. 1, 3) 2012-13: sections 10, 11, 12 and 15. Appropriation Acts (No. 2, 4) 2012-13: sections 13 and 14. Departmental appropriations do not lapse at financial year-end. However, the responsible Minister may decide that part or all of a departmental appropriation is not required and request that the Finance Minister reduce that appropriation. The reduction in the appropriation is effected by the Finance Minister's determination and is disallowable by Parliament.

In 2012-13, there was an adjustment that met the recognition criteria of a formal reduction in revenue (in accordance with FMO Div 101) but at law the appropriations had not been amended before the end of the reporting period.

On 5 August 2013, the Finance Minister issued the determination to reduce departmental appropriation following a request by the Prime Minister. The amount of the reduction under Appropriation Act (No.1) 2012-13 was \$11,000.

(b) Variance related to draw down of prior year appropriations.

2012 Appropriations							Appropriation applied in 2011-12 (current and prior years)	Variance(b)
Appropriation Act		FMA Act			Total appropriation			
Annual Appropriation	Appropriations reduced(a)	Section 30	Section 31	Section 32		Section 32	Section 32	
\$	\$	\$	\$	\$	\$	\$	\$	
DEPARTMENTAL								
Ordinary annual services	-	-	-	920,247	920,247	(326,105)	594,142	
Other services								
Equity	-	-	-	171,722	171,722	-	171,722	
Total departmental	-	-	-	1,091,969	1,091,969	(326,105)	765,864	
ADMINISTERED								
Ordinary annual services								
Administered items	-	(133,875)	-	1,981,000	1,847,125	(930,858)	916,267	
Total administered	-	(133,875)	-	1,981,000	1,847,125	(930,858)	916,267	

Notes:

(a) Appropriation Acts (No. 1, 3) 2011-12: sections 10, 11, 12 and 15. Appropriation Acts (No. 2, 4) 2011-12: sections 13 and 14. Departmental appropriations do not lapse at financial year-end. However, the responsible Minister may decide that part or all of a departmental appropriation is not required and request that the Finance Minister reduce that appropriation. The reduction in the appropriation is effected by the Finance Minister's determination and is disallowable by Parliament. In 2011, there was no reduction in departmental and non-operating departmental appropriations.

(b) Variance relates to draw down of prior year appropriations.

	2013	2012
	\$	\$
Note 24B: Unspent annual appropriations ('recoverable GST exclusive')		
Authority		
DEPARTMENTAL		
Appropriation Act (No.1) 2011-12	-	594,142
Appropriation Act (No.1) 2011-12 - cash held by the department	-	10,000
Appropriation Act (No.2) 2011-12	165,669	171,722
Appropriation Act (No.1) 2012-13 - cash held by the department	80,137	-
Appropriation Act (No.1) 2012-13	5,452	-
Total	251,258	776,864
ADMINISTERED		
Appropriation Act (No.1) 2011-12	-	1,050,142
Appropriation Act (No.1) 2012-13	1,230,241	-
Total	1,230,241	1,050,142

Note 24C: Reduction in administered items ('recoverable GST exclusive')					
2012-13	Amount required ¹ - by Appropriation Act		Total amount required ¹	Total amount appropriated ²	Total reduction ³
Ordinary Annual Services	Act (No.1)	Act (No.3)			
Outcome 1	\$3,782,043.71	\$0.00	\$3,782,043.71	\$4,158,000.00	\$375,956.29

Notes:

1. Amount required as per Appropriation Act (Act 1 s. 11; Act 2 s. 12).
 2. Total amount appropriated in 2012-13.
 3. Total reduction effective in 2013-14.
- In accordance with the requirements of the FMOs the numbers in this section of the table must be disclosed to the cent.
 - Administered items for 2012-13 were reduced to these amounts when these financial statements were tabled in Parliament as part of the entity's 2012-13 annual report. This reduction was effective in 2014, but the amounts were reflected in Table A in the 2012-13 financial statements in the column 'Appropriations reduced' as they were adjustments to 2012-13 appropriations.

2011-12	Amount required ¹ - by Appropriation Act		Total amount required ¹	Total amount appropriated ²	Total reduction ³
Ordinary Annual Services	Act (No.1)	Act (No.3)			
Outcome 1	\$1,847,124.86	\$0.00	\$1,847,124.86	\$1,981,000.00	\$133,875.14

Notes:

1. Amount required as per Appropriation Act (Act 1 s. 11; Act 2 s. 12).
 2. Total amount appropriated in 2010-11.
 3. Total reduction effective in 2011-12.
- In accordance with the requirements of the FMOs the numbers in this section of the table must be disclosed to the cent.

- Administered items for 2011-12 were reduced to these amounts when these financial statements were tabled in Parliament as part of the entity's 2011-12 annual report. This reduction was effective in 2013, but the amounts were reflected in Table A in the 2011-12 financial statements in the column 'Appropriations reduced' as they were adjustments to 2011-12 appropriations.

Note 25: Compensation and debt relief

Departmental

No 'Act of Grace' expenses were incurred during the reporting period (2012: No expenses).

No waivers of amounts owing to the Australian Government were made pursuant to subsection 34(1) of the *Financial Management and Accountability Act 1997*. (2012: No waivers)

No payments were provided under the Compensation for Detriment caused by Defective Administration (CDDA) Scheme during the reporting period. (2012: No payments)

No ex-gratia payments were provided for during the reporting period. (2012: No payments).

No payments were provided in special circumstances relating to APS employment pursuant to section 73 of the *Public Service Act 1999* (PS Act) during the reporting period. (2012: No payments).

Administered

No 'Act of Grace' expenses were incurred during the reporting period (2012: No expenses).

No waivers of amounts owing to the Australian Government were made pursuant to subsection 34(1) of the *Financial Management and Accountability Act 1997*. (2012: No waivers)

No payments were provided under the Compensation for Detriment caused by Defective Administration (CDDA) Scheme during the reporting period. (2012: No payments)

No ex-gratia payments were provided for during the reporting period. (2012: No payments).

No payments were provided in special circumstances relating to APS employment pursuant to section 73 of the *Public Service Act 1999* (PS Act) during the reporting period. (2012: No payments).

Note 26: Reporting of Outcomes

The Commission attributes corporate shared items based upon average staffing levels to reflect full cost of delivery. The basis of attribution in the table below is consistent with the basis used for the Budget.

Note 26A: Net cost of outcome delivery				
	Outcome 1		Total	
	2013	2012	2013	2012
	\$	\$	\$	\$
Departmental:				
Expenses	(2,596,731)	(815,369)	(2,596,731)	(815,369)
Own-source income	32,210	25,000	32,210	25,000
Administered:				
Expenses	(3,657,489)	(1,847,125)	(3,657,489)	(1,847,125)
Own-source income	25,360	-	25,360	-
Net cost of outcome delivery	(6,196,650)	(2,637,494)	(6,196,650)	(2,637,494)

Note: Further information on outcomes is detailed in Note 1.1

Note 26B: Major classes of departmental expenses, income, assets and liabilities by outcome

	Outcome 1		Total	
	2013	2012	2013	2012
	\$	\$	\$	\$
Departmental expenses:				
Employee benefits	(1,565,332)	(481,067)	(1,565,332)	(481,067)
Supplier expenses	(1,019,021)	(333,035)	(1,019,021)	(333,035)
Depreciation and amortisation	(12,378)	(1,267)	(12,378)	(1,267)
Total	(2,596,731)	(815,369)	(2,596,731)	(815,369)
Departmental income:				
Sales of goods and rendering of services	210	-	210	-
Resources received free of charge	32,000	25,000	32,000	25,000
Revenue from government	2,336,000	787,559	2,336,000	787,559
Total	2,368,210	812,559	2,368,210	812,559
Departmental assets:				
Cash and cash equivalents	80,137	10,000	80,137	10,000
Trade and other receivables	180,051	791,272	180,051	791,272
Accrued revenue	-	58,673	-	58,673
Property, plant and equipment	12,659	32,220	12,659	32,220
Intangibles	18,619	-	18,619	-
Total	291,466	892,165	291,466	892,165
Departmental liabilities:				
Suppliers	(35,173)	(438,764)	(35,173)	(438,764)
Other payables	(42,321)	(36,189)	(42,321)	(36,189)
Employee provisions	(263,070)	(237,789)	(263,070)	(237,789)
Total	(340,564)	(712,742)	(340,564)	(712,742)

Note 26C: Major classes of administered expenses, income, assets, and liabilities by outcomes

	Outcome 1		Total	
	2013	2012	2013	2012
	\$	\$	\$	\$
Administered expenses:				
Suppliers	(3,657,489)	1,847,125	(3,657,489)	1,847,125
Total	(3,657,489)	1,847,125	(3,657,489)	1,847,125
Administered income:				
Other revenue	25,360	-	25,360	-
Total	25,360	-	25,360	-
Administered assets:				
Cash and cash equivalents	-	-	-	-
Receivables	178,160	88,851	178,160	88,851
Total	178,160	88,851	178,160	88,851
Administered liabilities:				
Suppliers	(928,267)	(916,267)	(928,267)	(916,267)
Total	(928,267)	(916,267)	(928,267)	(916,267)

Note 27: Net cash appropriation arrangements

	2013	2012
	\$	\$
Total comprehensive loss less depreciation/ amortisation expenses previously funded through revenue appropriations¹	(216,143)	(1,543)
Plus: depreciation/amortisation expenses previously funded through revenue appropriation	(12,378)	(1,267)
Total comprehensive loss - as per the Statement of Comprehensive Income	(228,521)	(2,810)

¹ From 2010-11, the Government introduced net cash appropriation arrangements, where revenue appropriations for depreciation/amortisation expenses ceased. Entities now receive a separate capital budget provided through equity appropriations. Capital budgets are to be appropriated in the period when cash payment for capital expenditure is required.

Appendices

Appendix 1: Staffing statistics, work health and safety

To help to ensure the health, safety and welfare of employees, the Commission has a First Aid Officer, Occupational Health and Safety Officer and Fire Wardens.

There were no injuries incurred by employees, nor were there any notifiable incidents recorded.

There were no investigations conducted under Part 10 of the *Work Health Safety Act 2011*.

Changes to disability reporting in annual reports

Since 1994, Commonwealth departments and agencies have reported on their performance as policy adviser, purchaser, employer, regulator and provider under the Commonwealth Disability Strategy. In 2007-2008, reporting on the employer role was transferred to the Australian Public Service Commission's *State of the Service Report* and the *APS Statistical Bulletin*. These reports are available at www.apsc.gov.au. From 2010-11, departments and agencies have no longer been required to report on these functions.

The Commonwealth Disability Strategy has been overtaken by a new National Disability Strategy which sets out a ten year national policy framework for improving life for Australians with disability, their families and carers. A high level report to track progress for people with disability at a national level will be produced by the Standing Council on Community, Housing and Disability Services to the Council of Australian Governments and will be available at www.fahcsia.gov.au. The Social Inclusion Measurement and Reporting Strategy agreed by the Government in December 2009 will also include some reporting on disability matters in its regular *How Australia is Faring* report and, if appropriate, in strategic change indicators in agency Annual Reports. More detail on social inclusion matters can be found at www.socialinclusion.gov.au.

Although the Commission is not a public service care agency as defined by the *Carer Recognition Act 2010*, the Commission through its core functions and day to day work supports the Statement for Australia's Carers and its 10 key principles that set out how carers should be treated and considered in policy, program and service delivery settings.

The Commission's mission is to give mental health and suicide prevention national attention, to influence reform and to help people with lived experience of mental health issues live contributing lives by reporting, advising and collaborating. In doing so the Commission places the engagement of not only Australians living with mental health difficulties but their families, friends and other support people at the centre of its work to influence mental health policy and service improvements.

The Chair and a number of National Mental Health Commissioners represent the interests of families and carers and have direct experience of supporting people with mental health issues. These issues feature strongly in the Commission's deliberations on policy and system reform, consultation and engagement approaches and internal policies.

An example of this is found in the Commission's *Paid Participation Policy*, which recognises the valuable specialised and expert contributions made by people who have a first-hand experience of mental health conditions along with family members and carers who provide support to people living with a mental health condition by offering:

- a daily or pro rata payment for an individual's time when they are personally nominated or invited to give expert advice and share their experiences to inform the Commission's work;
- to pay for travel and accommodation costs to allow these individuals to give their time; and
- to reimburse any reasonable associated out of pocket expenses.

In addition, the Commission's employment provisions include recognition of the role of support people and the need to provide flexibility to enable them to meet their caring obligations. Personal leave and carer's leave may be used when an employee, or a member of their family or household, is ill or injured and is unable to attend for duty. Ongoing employees have a paid personal/carer's leave entitlement of 18 days per year. The Commission will also consider flexible working arrangements (including working part-time) for staff, subject to operational requirements.

Appendix 2: Advertising and market research

In accordance with section 311A of the *Commonwealth Electoral Act 1918*, agencies are required to provide information about advertising and marketing research.

The Commission spent \$8,933.49 GST inclusive on advertising staff vacancies.

Appendix 3: Consultancy services and contracts

Consultants are engaged to provide professional, independent and expert advice or services, where those services involve the development of an intellectual output that assists with agency decision-making, and/or the output reflects the independent views of the service provider.

A total of 28 consultancies invoiced a value of \$2,429,307.

Pursuant to the Senate Order on departmental and agency contracts, the following table sets out contracts entered into by the National Mental Health Commission which provide for a consideration to the value of \$100,000 or more and which:

- a. have not been fully performed as at 30 June 2013, or
- b. which have been entered into during the 12 months prior to 30 June 2013.

Most of the contracts listed contain confidentiality provisions of a general nature that are designed to protect the confidential information of the parties that may be obtained or generated in carrying out the contract. The reasons for including such clauses include:

- a. ordinary commercial prudence that requires protection of trade secrets, proprietary information and the like, and/or
- b. protection of other Commonwealth material and personal information.

Contractor	AUSTRALIAN BUREAU OF STATISTICS
Subject Matter	Data handling, analysis and other support services
Amount of Consideration	\$304,621
Start Date	7 June 2013
Anticipated End Date	30 June 2014
Whether contract contains provisions requiring the parties to maintain confidentiality of any of its provisions (Y/N)	N
Reason(s)	N/A
Whether contract contains other requirements of confidentiality (Y/N)	N

Contractor	AUSTRALIAN INSTITUTE OF HEALTH AND WELFARE
Subject Matter	Data handling, analysis and other support services
Amount of Consideration	\$402,694
Start Date	1 May 2013
Anticipated End Date	30 June 2014
Whether contract contains provisions requiring the parties to maintain confidentiality of any of its provisions (Y/N)	N
Reason(s)	N/A
Whether contract contains other requirements of confidentiality (Y/N)	N

Contractor	HEALTHCARE MANAGEMENT ADVISORS PTY LTD
Subject Matter	Report Card development
Amount of Consideration	\$355,018
Start Date	18 April 2012
Anticipated End Date	16 June 2014
Whether contract contains provisions requiring the parties to maintain confidentiality of any of its provisions (Y/N)	N
Reason(s)	N/A
Whether contract contains other requirements of confidentiality (Y/N)	N

Contractor	AUSTRALIAN COMMISSION ON SAFETY AND QUALITY IN HEALTH CARE
Subject Matter	Implementation of National Standards for Mental Health Services
Amount of Consideration	\$300,000
Start Date	3 May 2013
Anticipated End Date	30 June 2014
Whether contract contains provisions requiring the parties to maintain confidentiality of any of its provisions (Y/N)	N
Reason(s)	N/A
Whether contract contains other requirements of confidentiality (Y/N)	N

Contractor	MENTAL HEALTH COUNCIL OF AUSTRALIA
Subject Matter	Consultation to inform national targets and indicators and the Participation and Engagement Framework
Amount of Consideration	\$300,000
Start Date	15 March 2013
Anticipated End Date	30 July 2014
Whether contract contains provisions requiring the parties to maintain confidentiality of any of its provisions (Y/N)	N
Reason(s)	N/A
Whether contract contains other requirements of confidentiality (Y/N)	N

Contractor	MENTAL HEALTH COORDINATING COUNCIL OF AUSTRALIA
Subject Matter	Mental health peer worker qualification development project
Amount of Consideration	\$549,969.20
Start Date	15 April 2013
Anticipated End Date	31 December 2014
Whether contract contains provisions requiring the parties to maintain confidentiality of any of its provisions (Y/N)	N
Reason(s)	N/A
Whether contract contains other requirements of confidentiality (Y/N)	N

Contractor	UNIVERSITY OF MELBOURNE SCHOOL OF POPULATION & GLOBAL HEALTH
Subject Matter	Research on seclusion and restraint practices
Amount of Consideration	\$482,434
Start Date	21 June 2013
Anticipated End Date	30 June 2014
Whether contract contains provisions requiring the parties to maintain confidentiality of any of its provisions (Y/N)	N
Reason(s)	N/A
Whether contract contains other requirements of confidentiality (Y/N)	N

Estimated cost of complying with this Order: \$275

Basis of method used to estimate the cost: Estimate of time taken to comply with this Order

Annual reports contain information about actual expenditure on contracts for consultancies. Information on the value of contracts and consultancies is available on the AusTender website www.tenders.gov.au.

Appendix 4: Ecologically sustainable development and environmental performance

The activities of the National Mental Health Commission support Ecologically Sustainable Development (ESD) in that wherever possible, electronic mediums for communication, engagement and publications are favoured over other methods that have a higher environmental impact.

The Commission does not provide any capital funding, project or grant funding for activities that have a measurable impact on ESD.

As the Commission uses leased office space, there are limits to its ability to introduce environmental performance improvements.

The building in which the Commission is located carries a 3.0 star water rating and a 4.5 star electricity rating, certified by NABERS and based on 12 months of operational energy use. More stars indicate better energy performance and lower emissions of greenhouse gases. NABERS is a national initiative of the Commonwealth, State and Territory Governments. For more information about NABERS ratings visit www.nabers.com.au.

Energy efficiency, waste management strategies and water performance

Theme	Steps taken to reduce effect	Measures to review and improve reducing the effect
Energy efficiency	The Commission has a lights out policy, and switches off all lights and computers at the end of each day	Spot checks are performed in the evening to note compliance with the policy
Waste	Introduced a recycling station in the office kitchen All staff have paper recycling bins at their workstations Recycled copy paper is used; printing is defaulted to black and white double-sided	Introduction of paper recycling bins Waste minimisation approach to printing
Water	As the Commission leases its office space, it has minimal control on water or grey water usage The office kitchen uses a water efficient dishwasher	

Appendix 5: List of requirements

In accordance with the *Requirements for Departmental Annual Reports*, the following compliance index is provided, including a page reference for the location of each item.

Part of report	Description	Requirement
Page 3	Letter of transmittal	Mandatory
Page 5	Table of contents	Mandatory
Page 95	Index	Mandatory
Page 93	Glossary	Mandatory
Page 2	Contact officer(s)	Mandatory
Page 2	Internet home page address and Internet address for report	Mandatory
Review by Secretary		
Page 10	Review by departmental secretary/agency CEO	Mandatory
Page 16	Summary of significant issues and developments	Suggested
Departmental overview		
Page 8	Role and functions	Mandatory
Page 9	Organisational structure	Mandatory
Page 16	Outcome and program structure	Mandatory
N/A	Where outcome and program structures differ from PB Statements/PAES or other portfolio statements accompanying any other additional appropriation bills (other portfolio statements), details of variation and reasons for change	Mandatory
Report on Performance		
Page 33	Review of performance during the year in relation to programs and contribution to outcomes	Mandatory
Page 33	Actual performance in relation to deliverables and KPIs set out in PB Statements/PAES or other portfolio statements	Mandatory
N/A	Where performance targets differ from the PBS/ PAES, details of both former and new targets, and reasons for the change	Mandatory
Page 16-26	Narrative discussion and analysis of performance	Mandatory
N/A	Trend information	Mandatory
N/A	Social inclusion outcomes	If applicable, mandatory
N/A	Performance against service charter customer service standards, complaints data, and the department's response to complaints	If applicable, mandatory
Page 33 and financial statements	Discussion and analysis of the department's financial performance	Mandatory

N/A	Discussion of any significant changes from the prior year, from budget or anticipated to have a significant impact on future operations	Mandatory
Page 82-84	Agency resource statement and summary resource tables by outcomes	Mandatory
Management and Accountability		
Corporate Governance		
Page 3	Agency heads are required to certify that their agency complies with the Commonwealth Fraud Control Guidelines	Mandatory
Page 32	Statement of the main corporate governance practices in place	Mandatory
External Scrutiny		
N/A	Significant developments in external scrutiny	Mandatory
N/A	Judicial decisions and decisions of administrative tribunals	Mandatory
N/A	Reports by the Auditor-General, a Parliamentary Committee or the Commonwealth Ombudsman	Mandatory
Management of Human Resources		
Page 32	Assessment of effectiveness in managing and developing human resources to achieve departmental objectives	Mandatory
Page 32	Statistics on staffing	Mandatory
Page 32	Enterprise or collective agreements, IFAs, determinations, common law contracts and AWAs	Mandatory
Page 35	Performance pay	Mandatory
Page 57	Assets management: Assessment of effectiveness of assets management	If applicable, mandatory
Page 35	Purchasing: Assessment of purchasing against core policies and principles	Mandatory
Page 86-88	Consultants: The annual report must include a summary statement detailing the number of new consultancy services contracts let during the year; the total actual expenditure on all new consultancy contracts let during the year (inclusive of GST); the number of ongoing consultancy contracts that were active in the reporting year; and the total actual expenditure in the reporting year on the ongoing consultancy contracts (inclusive of GST). The annual report must include a statement noting that information on contracts and consultancies is available through the AusTender website.	Mandatory
N/A	Australian National Audit Office Access Clauses: Absence of provisions in contracts allowing access by the Auditor-General	Mandatory

N/A	Exempt contracts: Contracts exempt from the AusTender	Mandatory
Pages 40-49	Financial Statements	Mandatory
Other Mandatory Information		
Page 32	Work health and safety (Schedule 2, Part 4 of the <i>Work Health and Safety Act 2011</i>)	Mandatory
Page 86	Advertising and Market Research (Section 311A of the <i>Commonwealth Electoral Act 1918</i>) and statement on advertising campaigns	Mandatory
Page 89	Ecologically sustainable development and environmental performance (Section 516A of the <i>Environment Protection and Biodiversity Conservation Act 1999</i>)	Mandatory
N/A	Compliance with the agency's obligations under the <i>Carer Recognition Act 2010</i>	If applicable, mandatory
N/A	Grant programs	Mandatory
Page 85	Disability reporting – explicit and transparent reference to agency-level information available through other reporting mechanisms	Mandatory
Page 32	Information Publication Scheme statement	Mandatory
N/A	Correction of material errors in previous annual report	If applicable, mandatory
Page 90	List of Requirements	Mandatory

Glossary

Activity-based funding: a system for funding public hospital services where the health service providers (the hospitals) are funded based on the activity they undertake; with that activity being treating patients.

Commission: The Chair, Commissioners and Chief Executive Officer.

Council of Australian Governments (COAG): the peak intergovernmental forum in Australia, comprising the Prime Minister, State Premiers, Territory Chief Ministers and the President of the Australian Local Government Association.

Formal Commission meeting: full meetings of the Commission, of which there will be a minimum of six per year in accordance with the Operating Principles. The Commission may also conduct business out-of-session.

Key performance indicators: used to assess and monitor the Commission's performance and to provide a record of our progress towards supporting the Government to meet its policy objectives, how public money was spent and whether planned achievements were on track.

Mental health: a state of wellbeing in which every individual realises his or her own potential, can cope with the normal stresses of life, can work productively and fruitfully and is able to make a contribution to his or her own community (World Health Organization definition).

Mental illness: disturbances of mood or thought that can affect behaviour and distress the person or those around them, so the person has trouble functioning normally. They include anxiety disorders, depression and schizophrenia.

Secretariat: policy and administrative staff supporting the Commission.

Support person: a person whose life is affected by virtue of a family or close relationship role with a person with mental illness.

List of abbreviations

ABS: Australian Bureau of Statistics

ABF: Activity-based funding

ATSIMHAG: Aboriginal and Torres Strait Islander Mental Health Advisory Group

ATSIMHSPAG: Aboriginal and Torres Strait Islander Mental Health and Suicide Prevention Advisory Group

ACCI: Australian Chamber of Commerce and Industry

ACSQHC: Australian Commission on Safety and Quality in Health Care

AIHW: Australian Institute of Health and Welfare

BCA: Business Council of Australia

BMRI: Brain & Mind Research Institute

COAG: Council of Australian Governments

COSBOA: Council of Small Businesses of Australia

CRG: Core Reference Group

ERG: Expert Reference Group

HWA: Health Workforce Australia

IHPA: Independent Hospital Pricing Authority

KPI: Key Performance Indicator

MHCA: Mental Health Council of Australia

MHiMA: Mental Health in Multicultural Australia

NDIS: National Disability Insurance Scheme

NMHCCF: National Mental Health Consumer and Carer Forum

PAG: Project Advisory Group

PRG: Project Reference Group

SPA: Suicide Prevention Australia

YWCRC: Young and Well Cooperative Centre

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